

PROCEDURES FOR GRADING/INFRASTRUCTURE BUILDING PERMITS

1. All contractors on a building permit shall be registered with the City and State. The City's registration fee is \$15.00. There is a \$50.00 penalty for working without registration.
2. Building Permit Fees--\$15.00 for the first three thousand of total construction cost or portion thereof and \$5.00 per thousand or portion thereof thereafter.
3. One sealed site plan along with one set of detailed blueprints (when applicable) shall be presented at time of permit application
4. All City fees for permits, (and when applicable) water or sewer, connection fees and/or fire agreement shall be paid at the time of application.
5. Applicant shall post permit card or maintain in supervisors vehicle visible from the street until construction is completed.
6. Once a permit is approved, (when applicable) the general contractor shall maintain a single ingress and egress area that shall be used for all traffic entering and leaving the site. It shall be a minimum of 10 feet wide by 20 feet deep and contain 4-inch gravel base. This gravel base must be maintained during all construction.
7. "Silt Fencing, Storm Water Management" -- Precautionary measures necessary to protect adjacent watercourse and public or private property from damage by water erosion, flooding or deposition of mud or debris originating from the site shall be put in effect during construction.

INSPECTION PROCEDURES

(Guideline only - Some permits may require more or less inspections)

1. Notify the City 48 hours before construction is to begin.
2. Schedule inspection of sediment controls prior to beginning clearing and grubbing.
3. Daily inspections of site during construction.
4. As built drawings prior to final inspection must be delivered to the City.
5. Final inspection after grass growing and removal of sediment control devices.

PLEASE BE ADVISED

1. Request for inspections must be made 24 hours in advance by phoning 842-8206. **NO INSPECTIONS SHALL BE MADE WITHOUT PROPER NOTIFICATION.**
2. Inspections will be preformed between 8:30 a.m. and 3:00 p.m. Monday through Friday.
3. Do not cover or bury any items before inspection. You will uncover at your expense.
4. Failure to follow any of the above procedures will result in the City taking action including fines, stop work orders, or any other means necessary to ensure compliance.

CITY DISCLAIMER

The purpose of inspections is to provide periodic checks to ensure minimum Building Codes Standards are met for the welfare of all property owners in Bridgeport. The City is not responsible for the construction preformed and is not acting as an agent for the property owner to guarantee contact completion and or aesthetic compliance. Any person obtaining a permit has the right to employ private inspection services to oversee the construction at their discretion and expense. However, please note having a private inspection service will not waive the requirements for city inspections. In addition, you hereby acknowledge that it is your responsibility to ensure that all contractors, employees and other persons who perform work complies with all requirements of the State Building Code. Where applicable, when a plan review is preformed by the city this is a cursory review only and does not relieve the afore signed of total compliance with the State Building Code whether items are omitted or not noted during the plan review.

I acknowledge the receipt of the above information and fully understand the conditions.

Signature

Date

3/25/2008