



Opportunity lives here.

**CITY OF BRIDGEPORT
APPLICATION FOR EMPLOYMENT**

Position applied for: _____ Date of Application _____

NAME: _____ SOC. SEC. NO. _____
(Last) (First) (Middle)

ADDRESS: _____
(No.) (Street) (City) (State) (Zip Code)

TELEPHONE: (____) _____ (____) _____
(Home) (Other)

Best time to call home # _____ Okay to call work number? ___ Best time to call _____

If you are under 18 and it is required, can you furnish a work permit? _____

If hired, can you provide written evidence that you are authorized to work in the U.S.? ___

Date available for work _____ Salary desired _____

Type of employment desired ___ Full-Time ___ Part-Time ___ Temporary ___ Seasonal

Will you work overtime if required? _____ Can you meet attendance requirements? ___

Have you ever been bonded? _____

Have you ever plead "guilty" or "no contest" to, or been convicted of a crime? _____

If yes, please provide dates and details _____

Answering "yes" to these questions does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into consideration.

Driver's license number, if driving is an essential job function _____ State _____

EDUCATION

List schools attended, starting with most recent, number of years completed, degree/diploma, major and minor field of study.

EMPLOYMENT HISTORY

Provide information of your past and current employers, assignments or volunteer activities, starting with the most recent (use additional sheets if necessary) and explain gaps in employment in comments section below.

<u>EMPLOYER NAME & ADDRESS</u>	<u>phone #</u>	<u>employment dates</u>
Starting Job Title/Final Job Title	Starting Salary/Final Salary	
Reason for Leaving	May We Contact for Reference?	
Summarize the Type of Work Performed and Job Responsibilities		

<u>EMPLOYER NAME & ADDRESS</u>	<u>phone #</u>	<u>employment dates</u>
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EMPLOYER NAME & ADDRESS

phone #

employment dates

Starting Job Title/Final Job Title

Starting Salary/Final Salary

Reason for Leaving

May We Contact for Reference?

Summarize the Type of Work Performed and Job Responsibilities

COMMENTS (include explanation of gaps in employment)

SKILLS & QUALIFICATIONS

Summarize any special training, skills, licenses and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying.

U.S. MILITARY SERVICE

Branch of Service _____ From _____ to _____

Rank & Type of Service _____

Training/Experience Received _____

REFERENCES (Do Not Include Relatives)

List name & telephone number of three references who are not related to you and who are not previous supervisors.

NAME

PHONE #

YEARS KNOWN

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to cancel further consideration of this application, or immediately discharge me from the employer’s service, whenever it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the City of Bridgeport does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application will be active for a period of one year; after that time, if I wish to be considered for employment, I must submit a new application.

If I am hired, I understand that I am free to resign at any time, with or without prior notice, and the City of Bridgeport reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the City of Bridgeport is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the Bridgeport City Manager.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____ **Date** _____

The City of Bridgeport considers all applicants for positions without regard to race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve/national guard or any other similarly protected status. We also comply with all applicable laws governing employment practices and do not discriminate on the basis of any unlawful criteria.