



## BRIDGEPORT UTILITY BOARD

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April 19, 2018

Bridgeport Utility Board Minutes  
City of Bridgeport  
County of Harrison  
State of West Virginia

### **REGULAR SESSION:**

At 8:30 a.m., Tuesday, April 19, 2018, Bridgeport Utility Board met in regular session in the conference room of the Bridgeport Municipal Complex at 515 West Main Street.

### **BOARD MEMBERS PRESENT:**

Chairman Andy Lang, Vice-Chairman Joe Timms, Members Barry Ranson, Ken Curry and Jack Merinar.

### **BOARD MEMBERS ABSENT:**

None.

### **CITY STAFF PRESENT:**

Director of Engineering and Public Utilities Beth A. Fox, Superintendent of Public Utilities Jared Cummons, City Manager Kim Haws, Finance Director Monica Musgrave, City Attorney Norm Farley, Office Administrator Connie Hamilton, Assistant Finance Director Kathy Yost, and Assistant Director of Public Works Tiny Grimes.

### **CITY STAFF ABSENT:**

Director of Public Works Fred Burton and Assistant City Manager Jim Smith.

### **OTHERS IN ATTENDANCE:**

Ryan Haws, CEC and Dan Ferrell, The Thrasher Group.

### **APPROVAL OF MINUTES:**

- Minutes of the March 20, 2018 Bridgeport Utility Board meeting were unanimously approved as presented on a motion by Member Curry, seconded by Vice Chairman Timms.

### **PUBLIC COMMENTS:**

- None.

### **REVIEW OF FINANCIAL REPORT:**

- Finance Director Monica Musgrave reviewed the Water Renewal and Replacement Report, the Water Fund Report, the Sewer Renewal and Replacement Report, and the Sewer Fund Report for March 2018. Director Musgrave reported the budgets are in good shape at this time.
- The FY 2018-2019 water and sewer budgets will be presented to the board for review in May.

**BUDGET REVISIONS AND/OR AUTHORIZATIONS:**

- None.

**NEW BUSINESS:**

- None.

**REPORT BY CITY ENGINEER:**

- Director Fox updated the Board on the following projects/topics:

**Proposed drilling of water well #4 on Route 131**

- It has been determined there are a couple water wells in this area that have been capped, in addition to one well located on the property the city purchased.
- The well water on an adjacent property was tested and was very favorable, with chloride levels at 50, and solids at 398. No testing has been performed on the city owned property.
- Hydrogeologist Matt Mitchell and Jason Hyre of Hyre’s Well and Pump Service have been consulted. Should the water testing be favorable, this would be an excellent location for the well. We have a 10" water line in this area and could feed into it if necessary.

**I-79 Water line upgrade**

- The water line running under I-79 has been located and needs replaced.
- The Department of Highways is planning on revamping the interchange at Route 50, Lodgeville Road, and East Pointe in approximately three to four years.
- The possibility of planning the water line replacement to coincide with the interchange project may not be feasible due to the condition of the line. Director Fox will meet with DOH regarding the elevation of the final grade.

**Miscellaneous Topics**

- Slip along Simpson Creek: The slip is a storm water and water line issue which must be addressed quickly. CEC has been asked to present an emergency design and the project will be bid out.
- Storm water flowing down Route 50: Quarterly meetings are held with DOH regarding the storm water that flows from Lodgeville Road to Simpson Creek. DOH has plans to replace the 24" storm line that currently runs under Route 50 near Home Depot with a 60" line.
- The DOH has listed the replacement of the Virginia Avenue bridge as a future project. Should the project move forward, Member Ranson suggested the elevation of the area on Virginia Avenue, near the Hot Rod Shop, be raised.
- Booster Station located at the Kovach tank: The Booster Station is old, located underground, and according to DEP, the water retention time is too short. The best solution would be to install a second, taller tank, gravity feed to East Point, and eliminate the booster tank. This would be more economical to run and safer than the underground location. The estimated cost would be \$250,000.00 and may be advertised as early as mid-May.
- Twin Oaks/Birch Street storm water project: Replacing the storm drain lines will cost approximately \$60,000.00.

**REPORT BY SUPERINTENDENT OF PUBLIC UTILITIES:**

- Superintendent Cummons reported on the following topics:
  - Generator at WWTP: The transfer switch has been received and will be replaced.
  - CSO monitors: CI Thornburg programmed the monitors and they are working.
  - Collection of samples for the LTCP has been delayed due to the heavy rains over the past month. The samples will be forwarded to Dan Ferrell once completed.

**REPORT BY ASSISTANT DIRECTOR OF PUBLIC WORKS:**

- Assistant Director Grimes reported on the following topics:
  - Storm water projects have begun on Garden Circle, Heritage Farms and Twin Oaks/Birch Street.
  - City is working with DOH on the Virginia Avenue storm drain inlets.
  - Crews have been working on clean up after the flooding.

**EXECUTIVE SESSION:**

- None.

**THE NEXT TWO BUB MEETINGS HAVE BEEN SCHEDULED AS FOLLOWS:**

**Thursday, May 24, 2018 @ 8:30 a.m.**

**Thursday, June 21, 2018 @ 1:30 p.m.**

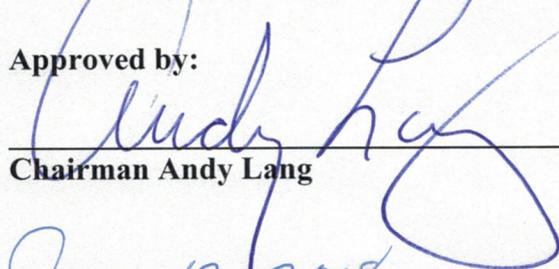
**ADJOURNMENT:**

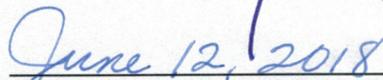
With no further items for discussion, the meeting was adjourned at 9:00 a.m. on a motion by Member Curry, seconded by Member Ranson, and unanimously approved.

**Prepared by:**

  
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**Connie Hamilton, Office Administrator**

**Approved by:**

  
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**Chairman Andy Lang**

  
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**Date**