



## BRIDGEPORT UTILITY BOARD

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January 18, 2018

Bridgeport Utility Board Minutes  
City of Bridgeport  
County of Harrison  
State of West Virginia

### **REGULAR SESSION:**

At 8:30 a.m., Thursday, January 18, 2018, Bridgeport Utility Board met in regular session in the conference room of the Bridgeport Municipal Complex at 515 West Main Street.

### **BOARD MEMBERS PRESENT:**

Chairman Andy Lang, Vice-Chairman Joe Timms, Members Barry Ranson and Jack Merinar. Member Ken Curry joined via teleconference.

### **BOARD MEMBERS ABSENT:**

None.

### **CITY STAFF PRESENT:**

Director of Engineering and Public Utilities Beth A. Fox, Superintendent of Public Utilities Jared Cummons, Director of Public Works Fred Burton, City Manager Kim Haws, Assistant City Manager Jim Smith, Finance Director Monica Musgrave, Assistant Director of Public Works Tiny Grimes, City Attorney Norm Farley, and Office Administrator Connie Hamilton.

### **CITY STAFF ABSENT:**

None.

### **OTHERS IN ATTENDANCE:**

Dan Ferrell, The Thrasher Group representative.

### **APPROVAL OF MINUTES:**

- Minutes of the November 9, 2017 Bridgeport Utility Board meeting were unanimously approved as presented on a motion by Vice Chairman Timms, seconded by Member Ranson.

### **PUBLIC COMMENTS:**

- None.

### **REVIEW OF FINANCIAL REPORT:**

- Finance Director Monica Musgrave reviewed the Water Renewal and Replacement Report, the Water Fund Report, the Sewer Renewal and Replacement Report, and the Sewer Fund Report for December 2017. Director Musgrave reported the budgets are in good shape at this time.

### **BUDGET REVISIONS AND/OR AUTHORIZATIONS:**

- None.

## **NEW BUSINESS:**

- None.

## **REPORT BY CITY ENGINEER:**

- Director Beth Fox updated the Board on the following projects:  
**Sanitary Sewer Line Upgrades on Ridgeway Drive, Rainbow Road & Arrowood Drive**
  - Ridgeway Drive: Work is complete.
  - Rainbow Road: Project is near completion.
  - Arrowood Drive: Approximate start date will be January 22, 2018.
  - Concrete work and landscaping will begin when the weather permits.

### **Water, sewer and storm water projects**

Director Fox reviewed water, sewer and storm water projects, both completed and projected.

Planned **water** upgrades:

- Poplar Street
- Goodwill/Ollie's Plaza
- Gabe's/El Rincon, located in Gabriel's Plaza, Lodgeville Road
- Meadowbrook Mall – looping the system
- I-79 casing. The start of this project will be determined by WVDOH's project schedule.
- Lawman Avenue – waterline upgrade and sidewalk

Planned **sewer** upgrades:

- Ridgeway Drive/Arrowood Drive/Rainbow Road (active project)
- FBI Meter on Barnett's Run Road
- Zappia Drive to Circle Drive upgrade
- I&I and CSO studies

Planned **stormwater** upgrades:

- Sherwood Ponds – Talking with Steve McDaniel regarding purchasing property. Appraisal has been obtained.
- Route 50 Bridgeport Hill
- Upper Stout Street (Study and upgrade)
- Upper Valley Drive
- Increase pipe size across Hall Street
- MS4 designation: We are not included in the MS4 designation, but we have received notice that it may be coming.

## **REPORT BY SUPERINTENDENT OF PUBLIC UTILITIES:**

- Superintendent Jared Cummons reported on the following topics:
  - The meter replacement program is still in effect; however, due to the inclement weather, no meters have been replaced in the past month.
  - FBI flowmeter will be delivered today; Miss Utility has been notified.
  - Tri-County will be reading meters
  - Minor upgrades were completed at the Lift Stations

## **REPORT BY DIRECTOR OF PUBLIC WORKS:**

- Director Fred Burton reported on the following topics:
  - There has been a large number of weather related issues regarding frozen meters and water breaks.

**EXECUTIVE SESSION:**

- On a motion by Member Ranson, seconded by Vice Chairman Timms, and unanimously approved, the Board entered into Executive Session at 9:02 a.m. to discuss matters involving advance construction planning, which, if made public, might adversely affect the interests of the City.
- On a motion by Member Ranson, seconded by Member Merinar, and unanimously approved, the Board entered into regular session at 9:26 a.m. No action was taken during Executive Session.

**THE NEXT BUB MEETING HAS BEEN SCHEDULED AS FOLLOWS:  
Thursday, February 22 at 8:30 a.m.**

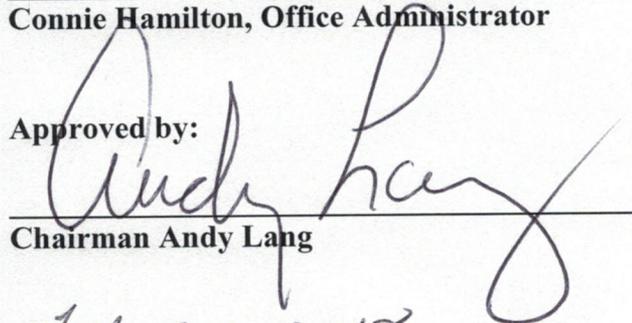
**ADJOURNMENT:**

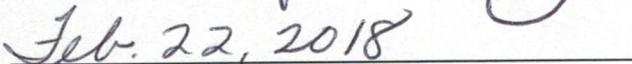
With no further items for discussion, the meeting was adjourned at 9:30 a.m. on a motion by Member Merinar, seconded by Member Ranson, and unanimously approved.

**Prepared by:**

  
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**Connie Hamilton, Office Administrator**

**Approved by:**

  
\_\_\_\_\_  
**Chairman Andy Lang**

  
\_\_\_\_\_  
**Date**