



BRIDGEPORT UTILITY BOARD

January 17, 2019

Bridgeport Utility Board Minutes
City of Bridgeport
County of Harrison
State of West Virginia

REGULAR SESSION:

At 8:30 a.m., Thursday, January 17, 2019, Bridgeport Utility Board met in regular session in the conference room of the Bridgeport Municipal Complex at 515 West Main Street.

BOARD MEMBERS PRESENT:

Chairman Andy Lang, Members Barry Ranson, Ken Curry (via teleconference), and Jack Merinar (via teleconference).

BOARD MEMBERS ABSENT:

Vice Chairman Joe Timms.

CITY STAFF PRESENT:

Director of Engineering and Public Utilities Beth A. Fox, Superintendent of Public Utilities Jared Cummons, Director of Public Works Fred Burton, City Manager Kim Haws, Assistant City Manager Jim Smith, Finance Director Monica Musgrave, City Attorney Norm Farley, and Office Administrator Connie Hamilton.

CITY STAFF ABSENT:

None.

OTHERS IN ATTENDANCE:

Dan Ferrell and Ashley Reed, The Thrasher Group representatives.

APPROVAL OF MINUTES:

- Minutes of the October 25, 2018 Bridgeport Utility Board meeting were unanimously approved as presented on a motion by Member Curry, seconded by Member Merinar.

PUBLIC COMMENTS:

- None.

REVIEW OF FINANCIAL REPORT:

- Finance Director Monica Musgrave reviewed the Water Renewal and Replacement Report, the Water Fund Report, the Sewer Renewal and Replacement Report, and the Sewer Fund Report for December 2018. Director Musgrave reported the budgets are in good shape at this time.

BUDGET REVISIONS AND/OR AUTHORIZATIONS:

None.

NEW BUSINESS:

None.

REPORT BY CITY ENGINEER:

- Director Beth Fox updated the Board on the following projects/topics:
Director Fox presented the board with a PowerPoint presentation reviewing the 2018 projects involving the Engineering Department, Public Works, and the Waste Water Treatment Plant. The following topics were reviewed:
 - The City sent a proposal to WV Department of Highways for federal grant money to create a trail that would run from the Recreation Complex to Charles Pointe, Worthington Place and Compton Park, and eventually continue to Ridgeway Estates. The City was awarded \$120,000.00 in grant money. Genesis Partners is working with us on easements and property acquisition.
 - Sanitary sewer issues we face are roots, undersized laterals, sags, wet wipes, pipe deterioration, grease, odor, landslides, and slips.
 - LTCP is complete to 2033, and the first project will be to upgrade Lift Station 9 and will start in a couple months.
 - Water distribution issues we face are valve breaks, corp stop breaks, and frozen lines.
 - Water line upgrades this year have included Lower Worthington Drive, Williamsburg Apartments, and the Twin Oaks area, which is still under construction.
 - The search for alternate water sources will continue. The search for water wells that could become potable water will continue. The well on Route 131 had a good recovery time, but methane gas was a problem. Mike Hess has stated there is a water well on his property on Johnson Avenue. It was requested that the cost to treat the methane gas be researched, as well as check with Mike Hess regarding his well and the possibility of the City testing it.
 - Stormwater management is probably the biggest problem in the city. The flood of June 22-23, 2018 found some systems were undersized. Other problems are drain lines from homes are tied into the sanitary sewer line, and homes have been built over storm drains.
 - Storm drain projects have been addressed in the following areas: Briercliff Road, Archwood Drive, Rosewood Court, Natalie Drive, Gabe's Plaza, Glen Avenue, and the Recreation Complex.
 - WV DOH working to develop a plan to control the stormwater problem on Route 50 (Home Depot to Carder Motors area).
 - The earthwork at the site of the new Indoor Sports and Recreation Complex is approximately 90% complete.
 - The Central Garage consists of two mechanics who are available 24/7 and are the force behind the scene. They keep the vehicles and equipment running so the crews can complete their job.
 - Overall, the city has completed \$2.6 million dollars in repairs, upgrades and contracted work this year. A cost savings report for completing the in-house projects over contracting them out was requested and will be reported at next BUB meeting.

REPORT BY SUPERINTENDENT OF PUBLIC UTILITIES:

- Superintendent Jared Cummons discussed the following topics:
 - The residential meter boxes have been received and are currently being changed out.
 - The leak detection program has been moved from Public Works to the Waste Water Treatment Plant. Two employees will be taking the West Virginia Rural Water Association course on leak detection.

REPORT BY DIRECTOR OF PUBLIC WORKS:

- Director Fred Burton discussed the following topics:
 - Storm drain lines are being replaced on Virginia Avenue and Driftwood Road.
 - Two sections of 12" trough drain is being replaced on Sherwood Road.
 - The WV Department of Highways is continuing to work with the Engineering Department in adding 2" manhole risers on Main Street.

EXECUTIVE SESSION:

- None.

**THE NEXT BUB MEETING HAS BEEN SCHEDULED AS FOLLOWS:
Thursday, February 21, 2019 at 8:30 a.m.**

ADJOURNMENT:

With no further items for discussion, the meeting was adjourned at 9:05 a.m. on a motion by Member Ranson, seconded by Member Curry, and unanimously approved.

Prepared by:

Connie Hamilton
Connie Hamilton, Office Administrator

Approved by:

Andy Lang
Chairman Andy Lang

Date: 4/30/2019