

August 6, 2018

BRIDGEPORT DEVELOPMENT AUTHORITY MINUTES

City of Bridgeport

County of Harrison

State of West Virginia

REGULAR SESSION:

At 7:31 a.m. the Bridgeport Development Authority met in the Conference Room of the Bridgeport Municipal Complex at 515 West Main Street.

MEMBERS PRESENT:

Andy Lang, Mark Bonamico, John Strogran, Doug Marquette, Fred Sartoris, Frank Sutton, Bridget Furbee, Jeff Barger, and Jeff Smell via conference call

MEMBERS ABSENT:

Okey Bowers and Drew Pomeroy

CITY STAFF PRESENT:

Community and Economic Development Director Andrea Kerr, Finance Director Monica Musgrave, City Manager Kim Haws, City Attorney Dean Ramsey, and Administrative Assistant Tyler S. Grogg

APPROVAL OF MINUTES:

Minutes July 17, 2018 regular meeting were unanimously approved as presented on a motion by Doug Marquette; seconded by Mark Bonamico.

NEW BUSINESS:

1. General Economic Development Update – Andrea Kerr
 - Total cost of construction for the year is about \$48,700,000.
 - Total permits issued this year are 622.
 - Johnson Elementary
 - The new Johnson Elementary is completed. The U&O was issued on August 2, 2018.
 - The teachers go back to school on August 9, 2018 and the kids will start back to school on August 15, 2018.
 - The asbestos report came back for the old school building and it is full of asbestos. The City is working with City Construction to come up with a plan to remove the asbestos and demo the old the building.
 - The add on to the old building will remain and become a weight room for the High School.

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- Meadow Creek
 - Was issued permits for four duplexes and a 20-unit facility where the minor boundary adjustment took place.
 - The Crossings
 - Their footers have been poured and construction is on schedule.
 - Mountain State Brewing Company
 - They are extending their patio.
 - Look to open in September.
 - Trailhead Investments
 - Will put their lots up for sale soon.
 - Mr. Henderson also bought the 25 acres off Sherwood and plans to develop patio homes.
 - Smokin' Bear has closed.
2. Consider request for a Façade Improvement Grant for proposed project for J5, LLC.
- Andrea Kerr stated the City received a request from J5, LLC for a Façade Improvement Grant. The renovations would include updating the outside of the buildings to be rented for either commercial or residential use.
 - The total estimate for the renovations is \$28,000 and they are requesting \$5,584.00 from the grant.
 - Andrea Kerr would like to remind the board that once the project is done, J5, LLC is required to submit all their receipts. Once the City obtains their receipts then an audit is completed. This would determine if they qualify for the grant.
 - Monica Musgrave stated with the new budget as of July 1, 2018, the board has a total of \$67,452.47 for these grant requests.
 - Member Mark Bonamico made a motion to approve, motion was second by Member Andy Lang, and unanimously approved.
3. Consider request for a Façade Improvement Grant for proposed project for Bridgeport Physical Therapy Services, Inc.
- Andrea stated the City received a request from Bridgeport Physical Therapy Services, Inc. for a Façade Improvement Grant. This request is a little different than most requests because the business is not right along Main Street, but the facility has been in Bridgeport since 1995, has a Main Street address, and is visible from Main Street. The renovations they are requesting would be power washing and repainting the exterior, replacing the front columns, and concrete sidewalk repair.

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- The total estimate for the renovations would be \$10,200.00 and they are requesting \$2,000.00 from the grant.
- Andrea Kerr would like to remind the board that once the project is done, Bridgeport Physical Therapy is required to submit all their receipts. Once the City obtains their receipts then an audit is completed. This would determine if they qualify for the grant.
- The board discusses if painting and power washing is maintenance.
- The board wanted to make note that power washing will be included in the Façade Improvement request if other improvements will be done. If the request is just for power washing, then it is considered maintenance and will not be included within the Façade Improvement request.
- Member Fred Sartoris made a motion to approve, motion was second by Member Doug Marquette, and unanimously approved.

DISCUSSION:

- Andy Lang wanted to board to know that DOH has been advising the larger trucks not to go across the bridge near the old Ace Hardware.
- Mark Bonamico asked if the City was in contact with Waste Management. He mentioned after they come by to collect the garbage they drop loose garbage and it blows down Main Street.
- Monica Musgrave is a new grandmother. Brooklyn Marie Jaumont was born on August 2, 2018, weighing 5lbs 9 ounces.

ADJOURNMENT:

Meeting adjourned at 7:52 a.m. on a motion by Member Bridget Furbee, seconded by President John Strogran, and unanimously approved.

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PREPARED BY:



Tyler S. Grogg, Administrative Assistant

Approved:



Date



John Stogran, President

MAR BONAMICO,