



May 20, 2020

BRIDGEPORT DEVELOPMENT AUTHORITY MINUTES

City of Bridgeport

County of Harrison

State of West Virginia

MEMBERS PRESENT:

President John Stogran, Members Mark Bonamico, Jim Christie, Ron Eagle, Bridget Furbee, Andy Lang, Doug Marquette, Drew Pomeroy, Fred Sartoris, Jeff Smell and Frank Sutton.

NOTE: In an effort to practice safe social distancing and other guidelines in the fight against the COVID-19 pandemic, this meeting was held via teleconference.

MEMBERS ABSENT:

Bill Hostutler.

CITY STAFF AND VISITORS PRESENT:

City Manager Randy Wetmore, Community and Economic Development Director Andrea Kerr, Director of Finance Monica Musgrave, Secretary to the Board Staci Unger, City Attorney Dean Ramsey and Connect-Bridgeport Jeff Toquinto.

CALL TO ORDER:

The Bridgeport Development Authority meeting was called to order at 9:04 a.m. on Wednesday, May 20, 2020 by President John Stogran.

APPROVAL OF MINUTES:

Minutes of the February 12, 2020 regular meeting were unanimously approved as presented on a motion by Member Furbee; seconded by Member Smell.

OLD BUSINESS:

None

NEW BUSINESS:

General Economic Development Update – Community and Economic Development Director Andrea Kerr

- Total permits issued for 2020 year to date is 269.
- Total cost of construction for 2020 year to date is \$7.4 million.
- The total number of permits and cost of construction is down from the same period in 2019 due to the COVID-19 pandemic.

City Projects

- Indoor Sports and Recreation Center: Work continues as scheduled.

Commercial Projects

- Price Cutter: A permit has been issued for a small construction project to add a pharmacy.
- Oliverio's Restaurant: Work has begun to upgrade the front sidewalk and stairs.
- Centerbranch Church: Construction has been completed and a \$133,000.00 permit has been issued for a paving project.

Residential Projects

- Dan Ryan: New construction continues, and eight permits have been issued in 2020.

Miscellaneous Discussion:

- Permits for swimming pools have drastically increased over the past several months with construction costs totaling almost \$500,000.00 year to date.
- Member Lang informed the board that Benedum Airport Authority expansion project is moving forward, and a bid has gone out for site excavation along Route 279. He also said Mitsubishi has completed its acquisition of Bombardier.

Economic Incentive Completed Audit – Vast Holdings, LLC

- Finance Director, Monica Musgrave, stated that after the encumbrance of all the grants that have been approved by the BDA and City Council as of May 20, 2020 there is a balance of \$30,528.13 available to be used toward grants.
- Andrea Kerr, Community and Economic Development Director, informed the board that Vast Holdings, LLC has made major improvements to The Square @ Bridgeport.
- Since 2018, they have had permits totaling more than \$769,000.00 for improvements.
- Andrea Kerr, Community and Economic Development Director, informed the board that Vast Holdings, LLC had completed their Façade Improvement Grant project on the former Appalachian Tire building and had submitted receipts for audit and payment approval.
- The total renovation cost was over \$200,000.00 and they are requesting the maximum allowed grant amount of \$10,000.00.
- Receipt copies and pictures of the completed building were provided in the meeting packets for board members to review.

- Member Bonamico made a motion to approve the Façade Improvement Grant payment of \$10,000. Motion was seconded by Member Pomeroy and unanimously approved.

EXECUTIVE SESSION:

At 9:16 a.m. Member Pomeroy made a motion to enter into executive to discuss matters involving the sale or lease of property, economic development, personnel matters, and advance construction planning which, if made public, might adversely affect the interests of the City, to discuss matters with counsel pursuant to the attorney/client privilege and as to matters not included on this agenda to determine if official action is necessary. Motion was seconded by Member Furbee and unanimously approved.

At 9:34 a.m. Member Lang made a motion to reconvene into regular session. The motion was seconded by Member Eagle and unanimously approved.

No action was taken during Executive Session.

Discuss Platinum Drive Property

- There was no public discussion on this item and no action was taken or required at this time.

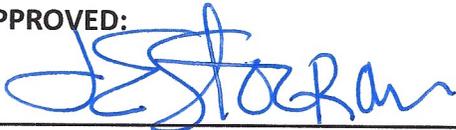
GENERAL DISCUSSION:

City officials met with Congressman McKinley on February 19, 2020 to discuss economic development and state road repairs. Andrea Kerr, Community and Economic Development Director, stated that the meeting was very productive, and they are hopeful that they will see some progress soon.

ADJOURNMENT:

Meeting adjourned at 9:37 a.m. on a motion by Member Smell. The motion was seconded by member Bonamico and was unanimously approved.

APPROVED:



John Stogran, President



Prepared by Staci Unger, Secretary

8-26-2020

Date