

**GENERAL FUND BUDGET DOCUMENT
FISCAL YEAR 2016-2017
ACCOUNT TITLE AND DESCRIPTION**

**ACTUAL &
ENCUMBRANCES
FY 14/15** **FY 15/16
APPROVED
BUDGET** **FY 16/17
APPROVED
BUDGET**

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**** REVENUE SECTION ****			
3298 ASSIGNED FUND BALANCE	\$0.00	\$0.00	\$0.00
3299 UNASSIGNED BALANCE	\$0.00	\$0.00	\$0.00
3301-0000 CURRENT LEVY	\$2,116,172.06	\$2,281,910.00	\$2,177,840.00
3301-3011 SPECIAL LEVY	\$1,218,170.45	\$1,468,358.00	\$1,519,207.00
a. 40% (\$607,683) to maintain, operate & improve the Bridgeport Parks & Recreation Department			
b. 30% (\$455,762) to resurface existing city streets			
c. 10% (\$151,921) to maintain and operate the Library			
d. 5% (\$75,960) to construct, maintain and repair sidewalks			
e. 5% (\$75,960) to purchase EMS and fire equipment			
f. 10% (\$151,921) to provide funds to construct, maintain and repair storm drains			
3301-3015 PRIOR YEARS TAXES	\$285,454.21	\$90,000.00	\$90,000.00
3301-3016 SUPPLEMENTAL TAXES	\$135,011.71	\$35,000.00	\$50,000.00
3302 TAX PENALTIES & INTEREST	\$46,622.87	\$18,000.00	\$30,000.00
3303 GAS & OIL SEVERANCE TAX	\$14,810.88	\$7,500.00	\$7,000.00
3304 UTILITIES (2%) TAX	\$549,744.81	\$525,000.00	\$525,000.00
2% tax billed by telephone, electric, gas, garbage, water and sewer companies on all customers within the city limits			
3305 BUSINESS AND OCCUPATION TAX	\$7,583,692.73	\$5,670,000.00	\$5,670,000.00
Estimated ongoing B&O tax we anticipate receiving			
ONE-TIME B&O			
To be expended on Capital Projects to be determined	\$0.00	\$274,980.00	\$185,000.00
FUNDS NOT AVAILABLE UNTIL JUNE 2017			
One-time projects are determined to be those over \$2,000,000 in construction cost			
3306 WINE AND LIQUOR TAX	\$187,658.87	\$170,000.00	\$175,000.00
Taxes collected by State ABC Commission and remitted to the City for wine and liquor sales			
3307 ANIMAL CONTROL TAX	\$2,999.70	\$3,000.00	\$3,000.00
Taxes on ownership of dogs			
3308 HOTEL-MOTEL TAX	\$1,416,263.34	\$1,100,000.00	\$1,100,000.00
50% paid to GBCVC	\$550,000		
50% to be used for Bond Payment on the Conference Center and the balance on park development	\$550,000		
3320 COURT COSTS, FEES & CHARGES	\$97,796.17	\$90,000.00	\$100,000.00
Police fines and arrests			
3320-3471 CRIME VICTIMS REPARATION FUND REVENUES	\$6,004.00	\$10,000.00	\$10,000.00
Fees collected in excess of fines to be remitted to the State Treasurer for the Crime Victims Reparation Fund			

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3320-3472 LAW ENFORCEMENT TRAINING FUND REVENUES Fees collected in excess of fines to be remitted to the State Treasurer for the Law Enforcement Training Fund	\$1,718.00	\$3,000.00	\$3,000.00
3320-3473 REGIONAL JAIL & PRISON AUTHORITY Fees collected in excess of fines to be remitted to the State Treasurer for the Regional Jail and Prison Authority	\$27,303.00	\$40,000.00	\$45,000.00
3320-3474 ADMINISTRATIVE COSTS Fees collected in excess of police fines and retained by City	\$1,346.00	\$3,500.00	\$3,000.00
3320-3476 COMMUNITY CORRECTIONS Fees collected in excess of fines to be remitted to the State Treasurer for the Community Correction fund	\$8,206.00	\$10,000.00	\$11,000.00
3320-3477 MUNICIPAL COURT COSTS Fee charged for municipal court costs and retained by the City. This fee will be on all arrests and citations except parking citations and seatbelt citations. - \$30 per citation	\$26,111.00	\$26,000.00	\$30,000.00
3320-3478 DRIVERS LICENSE REINSTATEMENT FEE	\$3,142.00	\$2,000.00	\$5,000.00
3320-3479 POLICE TRAINING CLASSES	\$5,295.00	\$2,000.00	\$2,000.00
3320-385 POLICE DEPARTMENT DONATIONS Donations received by the Police Department for specific purchases. Separate expenditure account created, only to be used if revenue is received	\$4,214.69	\$5,000.00	\$6,000.00
3320-7001 INTERNAL TRAFFIC ENFORCEMENT PROGRAM - OVERTIME Fines received from the aggressive traffic enforcement program that would allow the assignment of officers on an overtime basis to perform traffic enforcement duties. Revenues are to offset the overtime costs	\$10,444.00	\$22,000.00	\$20,000.00
3321 PARKING VIOLATIONS Fees collected from parking tickets	\$2,527.50	\$2,500.00	\$1,000.00
3325 LICENSE Includes business license and special licenses, such as beer and amusement	\$39,610.00	\$37,000.00	\$38,000.00
3326 BUILDING PERMIT FEES Revenue from the issuance of permits for construction	\$345,239.00	\$375,000.00	\$300,000.00
3328 FRANCHISE FEES Cable 3% franchise fee	\$115,494.48	\$115,000.00	\$110,000.00
3329 RENTAL INSPECTION Revenue from Rental Inspection program	\$0.00	\$0.00	\$0.00
3330 IRP FEES	\$93,659.33	\$75,000.00	\$95,000.00
3335 PRIVATE CLUB LIQUOR LICENSE FEE	\$12,750.00	\$12,000.00	\$12,000.00

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3340 PARKS & RECREATION DEPARTMENT REVENUES			
CIVIC CENTER INCOME			
3340-3120 COURT LIGHT REVENUES	\$0.00	\$0.00	\$725.00
Basketball, tennis and volleyball court lights			
3340-3121 RENTS	\$24,630.02	\$18,000.00	\$18,000.00
Includes \$14,448 for GBCVC Rent - .7% increase (\$1,204 per month)			
3340-3122 CONCESSIONS	\$0.00	\$0.00	\$0.00
3340-3123 PROGRAMS	\$41,008.00	\$43,000.00	\$41,000.00
3340-3124 CC TENNIS COURT LIGHTS	\$238.75	\$250.00	\$0.00
3340-3125 LAKES TENNIS COURT LIGHTS	\$39.75	\$150.00	\$0.00
3340-3127 BASKETBALL COURT LIGHTS	\$247.00	\$350.00	\$0.00
3340-3128 DONATION - FRIENDS OF PARKS	\$4,282.60	\$4,500.00	\$4,500.00
Clearing - see expense account # 900-40-341-4103			
3340-3130 COMPTON PARK BASKETBALL LIGHTS	\$58.00	\$200.00	\$0.00
3340-3131 PICNIC SHELTER INCOME	\$9,375.00	\$5,500.00	\$5,000.00
3340-3132 VISITOR'S BUREAU PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00
3340-3133 CITY PARK FIELD RENTAL	\$0.00	\$0.00	\$500.00
3340-3134 CITY PARK FIELD LIGHTS	\$286.00	\$150.00	\$150.00
RECREATION COMPLEX REVENUES			
3340-3135 FRIENDS OF PARKS - REC COMPLEX	\$0.00	\$5,000.00	\$5,000.00
Clearing - see expense account # 908-40-341-4103			
3340-3136 LEAGUE FEES	\$2,050.00	\$1,800.00	\$1,800.00
3340-3137 TOURNAMENT RATES	\$10,170.00	\$6,600.00	\$5,500.00
3340-3139 NAMING SPONSOR	\$3,000.00	\$0.00	\$3,000.00
3340-3141 LIGHT USAGE	\$4,421.35	\$2,500.00	\$2,500.00
3340-3142 FIELD MATERIAL	\$7,105.00	\$2,500.00	\$2,500.00
3340-3143 FIELD RENTAL	\$7,445.00	\$2,000.00	\$2,000.00
SWIMMING POOL INCOME			
3340-3221 RENTS	\$4,823.45	\$4,000.00	\$4,000.00
3340-3222 CONCESSIONS	\$22,697.46	\$24,000.00	\$24,000.00
3340-3223 PROGRAMS	\$10,486.00	\$8,500.00	\$8,500.00
3340-3224 MEMBERSHIP	\$31,250.25	\$35,000.00	\$34,000.00
3340-3225 ADMISSIONS	\$38,336.23	\$40,000.00	\$35,000.00
3345-3451 SANITARY BOARD RENT	\$31,237.00	\$31,486.00	\$31,738.00
515 W Main Street (Increased by .8% CPI-U)			
3345-3452 WATER BOARD RENT	\$30,470.00	\$30,714.00	\$30,960.00
515 W Main Street (Increased by .8% CPI-U)			
3352 INSIDE FIRE FEES	\$627,106.60	\$610,000.00	\$615,000.00
Inside City Limits			
3352-0001 OUTSIDE FIRE FEES	\$298,040.68	\$260,000.00	\$260,000.00
Outside City Limits			
3352-399 FIRE DEPARTMENT DONATIONS	\$250.00	\$1,000.00	\$1,000.00
3363 AMBULANCE INCOME	\$480,093.44	\$445,000.00	\$445,000.00
3365 FEDERAL GOVERNMENT GRANTS	\$217,366.42	\$88,450.00	\$88,500.00
PRO Grant from JAG	\$20,000		
Drug Task Force Grant	\$25,000		
DEA Overtime - Task Force	\$17,000		
STOP Grant (Domestic Violence - Overtime)	\$5,250		
HIDTA Grant	\$21,250		
3366 STATE GOVERNMENT GRANTS	\$17,892.58	\$12,000.00	\$12,000.00
Governors Highways Safety Program/DUI	\$12,000		

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3368 CONTRIBUTIONS FROM OTHER ENTITIES		\$114,488.81	\$120,477.00	\$126,356.00
State grant for combination Fire Departments	\$40,000			
Represents 1% fee charged on property insurance policies collected by the State and distributed to the City				
Funds from Board of Education for School Resource Officer	\$20,000			
Funds from Harrison County Drug Task force for Administrative Assistants Salary	\$49,356			
** If the Task Force doesn't pay for this position, the position will not be available after June 2016				
Contributions from County Commission for providing Fire Protection	\$17,000			
3368-706 CONTRIBUTIONS FROM OTHER ENTITIES - EMS		\$45,542.42	\$40,000.00	\$40,000.00
Harrison County Commission - City share of 911 fees collected on phone bills				
3369 TRANSFER FROM OTHER FUNDS		\$0.00	\$0.00	\$0.00
3376 GAMING INCOME		\$14,463.67	\$14,000.00	\$13,000.00
3380 INTEREST EARNED ON INVESTMENTS		\$19,480.40	\$14,000.00	\$15,000.00
3381 REIMBURSEMENTS		\$2,810.15	\$0.00	\$0.00
3382 REFUNDS		\$24,674.30	\$25,000.00	\$25,000.00
Revenue line item for any refunds received such as a utility and the refund of gasoline tax.				
3383 SALE OF FIXED ASSETS		\$18,580.00	\$9,000.00	\$9,000.00
Sale of police cruisers				
3384 SALE OF MATERIALS		\$9,000.13	\$7,000.00	\$7,000.00
Sale of copies and publications				
3386 INSURANCE CLAIMS		\$12,717.76	\$0.00	\$0.00
Revenue received from insurance company for claims				
3387 FILING FEES		\$200.00	\$0.00	\$0.00
3388-3491 LIBRARY FINES		\$6,101.85	\$7,000.00	\$6,000.00
3397 VIDEO LOTTERY		\$42,660.03	\$40,000.00	\$40,000.00
3399 MISCELLANEOUS REVENUES		\$10,039.02	\$8,500.00	\$8,500.00
Revenue of a nature too insignificant and too infrequent in occurrence to categorize				
3399-3991 SALES TAX		\$2,531.88	\$4,000.00	\$4,000.00
TOTAL ESTIMATED OPERATING REVENUE		<u>\$16,605,158.80</u>	<u>\$14,445,375.00</u>	<u>\$14,298,776.00</u>

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**** EXPENDITURE SECTION ****

409 OFFICE OF THE MAYOR

10-101 OFFICIAL'S SALARIES Based upon \$400 per month and a fee of \$50 for each regular or special meeting attended up to a maximum of 48 meetings. - \$7,200 max FIGURE WILL DOUBLE WITH THE NEXT MUNICIPAL ELECTION	\$5,750.12	\$13,000.00	\$6,500.00
10-104 FICA TAX FIGURE WILL DOUBLE WITH THE NEXT MUNICIPAL ELECTION	\$440.05	\$1,000.00	\$500.00
30-221 TRAINING AND EDUCATION Conferences and training sessions for Mayor	\$1,550.99	\$1,500.00	\$2,050.00
30-222 DUES AND SUBSCRIPTIONS Harrison County Mayor's Association	\$0.00	\$100.00	\$100.00
 TOTAL OFFICE OF THE MAYOR	\$7,741.16	\$15,600.00	\$9,150.00

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410 MEMBERS OF COUNCIL

10-101 OFFICIALS' SALARIES	\$7,940.00	\$18,000.00	\$12,600.00
Base annual salary of \$400 plus \$100 for each regular or special meeting attended up to a maximum of 48 meetings. (\$5,200 maximum) - Current - 2 members Base annual salary of \$200 plus \$50 for each regular or special meeting attended up to a maximum of 48 meetings. (\$2,600 maximum) - Current - 3 members			
FIGURE WILL INCREASE WITH THE NEXT MUNICIPAL ELECTION			
 10-104 FICA TAX	 \$607.44	 \$1,380.00	 \$965.00
 30-221 TRAINING AND EDUCATION	 \$3,320.68	 \$5,885.00	 \$8,135.00
Conferences and training sessions for Council			
 TOTAL MEMBERS OF COUNCIL	 \$11,868.12	 \$25,265.00	 \$21,700.00

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411 OFFICE OF RECORDER

10-101 OFFICIALS' SALARIES	\$1,790.00	\$5,000.00	\$5,000.00
Base annual salary of \$800 plus \$120 for each regular or special meeting attended up to a maximum of 48 meetings			

10-104 FICA TAX	\$136.93	\$390.00	\$390.00
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30-221 TRAINING AND EDUCATION	\$670.18	\$1,000.00	\$1,000.00
Conferences and training sessions for Recorder			

TOTAL OFFICE OF RECORDER	<u>\$2,597.11</u>	<u>\$6,390.00</u>	<u>\$6,390.00</u>
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412 OFFICE OF THE CITY MANAGER

10-103 SALARIES AND WAGES		\$126,558.66	\$147,521.00	\$150,929.00
City Manager - 70%	\$89,231			
Director of Marketing/City Clerk - 80%	\$46,904			
Sick Pay Compensation	\$4,534			
Adm Asst - 33% of Salary (17% in Personnel Dept)				
Salary (50% General; 25% Water; 25% Sewer)	\$10,260			
10-103-01 MERIT ADJUSTMENTS		\$44,087.50	\$40,000.00	\$40,000.00
Water - \$6,600; Sewer - \$6,600; Cemetery - \$2,500				
10-104 FICA TAX		\$12,862.55	\$14,378.00	\$14,617.00
10-105 GROUP INSURANCE		\$10,703.16	\$15,724.00	\$24,711.00
10-106 RETIREMENT @ 14.5%		\$17,759.71	\$25,371.00	\$27,685.00
30-211 TELEPHONE		\$450.25	\$2,000.00	\$2,000.00
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$836.20	\$1,000.00	\$1,000.00
Miscellaneous repair to office machines, copier maintenance				
30-221 TRAINING AND EDUCATION		\$8,405.74	\$15,000.00	\$18,000.00
State and National Conferences				
City Clerk and City Manager travel and training				
Trade shows / economic development meetings/business attraction activities				
State and regional leadership / public relations meetings				
Also includes mileage for trips over 50 miles for City Manager				
30-222 DUES AND SUBSCRIPTIONS		\$9,260.82	\$28,500.00	\$28,600.00
ICMA (City Manager)	\$900			
WV City Managers Assoc. (City Manager)	\$50			
IIMC (Clerk)	\$130			
WV Recorder & Clerk's Assoc. (Clerk)	\$25			
WV Recorder & Clerk's Assoc. (Recorder)	\$25			
Harrison County Chamber of Commerce	\$400			
WV Economic Dev Council Membership	\$125			
WV Municipal League	\$1,350			
Clarksburg Publishing (newspaper)	\$65			
Associated Businesses of Bridgeport	\$80			
COB Organization Membership in IEDC	\$450			
HCEDC	\$25,000			
30-223 PROFESSIONAL SERVICES		\$26,945.90	\$135,000.00	\$27,500.00
BoardDocs	\$3,000			
Miscellaneous Services i.e. appraisals, consultants, etc.	\$23,000			
Strategic Planning Sessions	\$1,500			
30-223-2301 PUBLIC RELATIONS		\$57,611.03	\$41,500.00	\$41,500.00
Connect Bridgeport	\$15,000			
Miscellaneous	\$24,000			
Marketing Materials	\$2,500			
30-226 INSURANCE		\$11,966.03	\$26,547.00	\$26,592.00
Workers' Compensation @ .31% (Est. 7% increase)	\$592			
Long Term Disability Insurance for all employees	\$26,000			
Cost doubled to include coverage of all employees, formerly only employees under 10 years of service were covered				

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30-230 CONTRACTED SERVICES Shred-It	\$14,453.05	\$3,500.00	\$7,200.00
40-341 DEPARTMENTAL SUPPLIES	\$8,284.96	\$8,000.00	\$8,000.00
40-341-4101 NEIGHBORHOOD PREPAREDNESS	\$16,075.00	\$15,000.00	\$15,000.00
50-458 CAPITAL OUTLAY - OTHER	\$0.00	\$0.00	\$0.00
50-459 CAPITAL OUTLAY - EQUIPMENT Office furniture/equipment	\$1,931.23	\$3,000.00	\$2,000.00
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1,000 Office furniture/equipment	\$3,000.00	\$0.00	\$2,000.00
60-566 TRANSFER TO OTHER FUNDS	\$0.00	\$0.00	\$0.00
60-568 OTHER CONTRIBUTIONS	\$0.00	\$0.00	\$0.00
TOTAL OFFICE OF CITY MANAGER	\$371,191.79	\$522,041.00	\$437,334.00

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414 DIRECTOR OF FINANCE

10-103 SALARIES AND WAGES		\$216,244.39	\$237,795.00	\$236,966.00
70% Salaries for:				
Finance Director	\$54,430			
Assistant Finance Director	\$34,258			
Administrative Assistant IV - Accounts Payable	\$29,070			
Administrative Assistant IV - Ambulance/Outside Fire Fees/Etc. (50% Fire Department; 18% General; 16% Water; 16% Sewer)	\$6,973			
100% Salaries for:				
Tax and License Clerk	\$44,441			
Collection Manager	\$46,869			
20% Salaries for:				
Account Clerk I - Utility Billing Clerk	\$6,220			
Adm Asst - 25% of Salary (25% in Comm Dev. Dept)				
Salary (50% General; 25% Water; 25% Sewer)	\$7,775			
Sick Pay Compensation	\$6,930			
10-103-9 SALARIES AND WAGES - OVERTIME		\$0.00	\$331.00	\$350.00
10-104 FICA TAX		\$16,506.27	\$18,218.00	\$18,165.00
10-105 GROUP INSURANCE		\$33,417.86	\$58,899.00	\$47,267.00
10-106 RETIREMENT EXPENSE @ 14.5%		\$30,429.64	\$32,149.00	\$34,411.00
30-216 MAINTENANCE & REPAIR - EQUIPMENT		\$9,857.98	\$14,500.00	\$14,500.00
Office equipment repair	\$3,000			
1/3 of forms folder / inserter maintenance agreement	\$1,000			
INCODE annual software maintenance	\$10,500			
30-217 MAINTENANCE AND REPAIR - VEHICLE		\$138.50	\$250.00	\$250.00
30-221 TRAINING & EDUCATION		\$6,808.76	\$5,000.00	\$5,000.00
To attend conferences for GFOA, Tax Department and miscellaneous seminars for all members of the Finance Department				
30-222 DUES AND SUBSCRIPTIONS		\$340.00	\$450.00	\$450.00
Dues to state and national GFOA, etc.	\$450			
30-223 PROFESSIONAL SERVICES		\$15,452.20	\$7,000.00	\$9,000.00
Online payment fee	\$3,000			
\$250 a month bank fee for ACH/Direct Deposit/Credit Cards	\$3,000			
Magistrate fees - Outside Fire Fees	\$3,000			
30-224 AUDIT		\$10,800.00	\$12,420.00	\$15,000.00
We have to go out to bid for the audit this year, could even be a state audit. (Estimate) - \$7,500 each Water and Sewer				
30-226 INSURANCE - WORKERS' COMPENSATION		\$1,501.37	\$1,828.00	\$1,862.00
Workers' Compensation @ .31% (Includes a 7% Increase, Est.)	\$736			
Vehicle Insurance	\$1,126			
30-237 OTHER TAXES AND FEES		\$2,330.79	\$4,000.00	\$4,000.00
Clearing account to pay Consumer Sales Tax collected				

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30-240 ECONOMIC INCENTIVES		\$6,000.00	\$4,000.00	\$25,000.00
Additional funds requested to fund new Economic Incentive Policy. There is \$96,332.74 available in Capital Reserve for these incentives. This is 50% of the B&O tax collected on the Meadowbrook Mall renovation				
40-341 DEPARTMENTAL SUPPLIES		\$29,525.05	\$12,500.00	\$12,500.00
40-343 GASOLINE		\$411.26	\$750.00	\$600.00
50-459 CAPITAL OUTLAY - EQUIPMENT		\$3,288.66	\$3,500.00	\$3,500.00
Replacement hardware - 1/3 cost	\$1,000			
Replacement PC's - 1/3 cost	\$1,000			
Furniture replacement	\$1,500			
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1,000		\$7,500.00	\$0.00	\$0.00
60-566 CONTRIBUTIONS TO OTHER FUNDS		\$1,250.00	\$1,250.00	\$1,250.00
Escrow for Finance Department vehicle 1/3 cost (5th yr. of 6 yr. escrow)	\$1,250			
60-566-6601 RAINY DAY FUND		\$389,744.28	\$96,561.00	\$70,788.00
This represents 25% of the estimated construction projects over \$1 million and 25% of the estimated B&O collected on state or federal projects	\$70,788			
10% of estimated fund balance	\$0			
60-566-6602 TRANSFER FOR ONE TIME CAPITAL PROJECTS		\$1,090,000.00	\$274,980.00	\$185,000.00
REVENUES - B&O tax for one time capital projects				
One-time projects are determined to be those over \$2,000,000 in construction cost	\$185,000			
EXPENSES				
One time money to be appropriated by City Council after received	\$185,000			
TOTAL DIRECTOR OF FINANCE		<u>\$1,871,547.01</u>	<u>\$786,381.00</u>	<u>\$685,859.00</u>

**GENERAL FUND BUDGET DOCUMENT
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**ACTUAL &
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FY 14/15** **FY 15/16
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416 OFFICE OF POLICE JUDGE

10-103 SALARIES AND WAGES		\$48,067.50	\$41,073.00	\$41,698.00
Police Judge	\$10,599			
Beginning in July 01, 2007, salary to be raised by CPI each year				
Administrative Assistant	\$31,099			
Sick Pay Compensation	\$0			
10-103-9 SALARIES AND WAGES - OVERTIME		\$0.00	\$222.00	\$221.00
10 hours of overtime - Administrative Assistant				
10-104 FICA TAX		\$3,963.57	\$3,147.00	\$3,217.00
10-105 GROUP INSURANCE		\$4,072.00	\$7,776.00	\$4,556.00
10-106 RETIREMENT @ 14.5%		\$5,000.79	\$4,166.00	\$6,079.00
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$3,496.24	\$3,500.00	\$3,500.00
30-221 TRAINING AND EDUCATION		\$992.00	\$1,500.00	\$2,000.00
Tuition, travel expense, lodging for two people to attend mandatory municipal court training in Charleston, WV				
30-222 DUES AND SUBSCRIPTIONS		\$1,932.60	\$2,000.00	\$2,000.00
Visions RMS				
30-226 INSURANCE - WORKERS' COMP @ .31%		\$100.00	\$120.00	\$130.00
Estimated 7% increase in rate				
30-35 REMITTANCE OF FEES COLLECTED				
30-235-3501 CRIME VICTIMS REPARATION FUND FEES		\$5,775.00	\$10,000.00	\$10,000.00
30-235-3502 LAW ENFORCEMENT TRAINING FUND FEES		\$1,632.00	\$3,000.00	\$3,000.00
30-235-3503 REGIONAL JAIL & PRISON AUTHORITY		\$26,084.00	\$40,000.00	\$45,000.00
30-235-3505 SAFETY COUNCIL FEES		\$0.00	\$0.00	\$0.00
30-235-3506 COMM CORRECTION FEES		\$7,776.00	\$10,000.00	\$11,000.00
40-341 DEPARTMENTAL SUPPLIES		\$4,383.65	\$6,500.00	\$6,500.00
50-459 CAPITAL OUTLAY - EQUIPMENT		\$0.00	\$600.00	\$0.00
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1,000		\$0.00	\$0.00	\$0.00
TOTAL POLICE JUDGE		<u>\$113,275.35</u>	<u>\$133,604.00</u>	<u>\$138,901.00</u>

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417 OFFICE OF CITY ATTORNEY

10-103 SALARIES AND WAGES	\$2,400.00	\$2,400.00	\$2,400.00
Annual retainer			
 30-223 PROFESSIONAL SERVICES			
City Code update	\$3,500		
Normal legal fees	\$66,000		
Purchase additional code books	\$500		
 TOTAL CITY ATTORNEY	 \$127,767.59	 \$66,400.00	 \$72,400.00

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420 CITY ENGINEER

10-103 SALARIES & WAGES		\$93,525.06	\$104,566.00	\$90,625.00
City Engineer - 50%	\$44,716			
Administrative Assistant IV - 50%	\$19,984			
Engineering Technician - 30%	\$12,098			
Sick Pay Compensation	\$1,977			
Administrative Assistant - Part Time (20 hours per week) (50% G; 25% W; 25% S)	\$11,850			
10-103-9 SALARIES & WAGES - OVERTIME		\$0.00	\$665.00	\$665.00
10-104 FICA		\$7,240.81	\$8,051.00	\$6,993.00
10-105 GROUP INSURANCE		\$13,912.62	\$16,260.00	\$11,658.00
10-106 RETIREMENT @ 14.5%		\$13,503.97	\$11,080.00	\$11,518.00
30-211 TELEPHONE		\$1,031.33	\$2,000.00	\$2,000.00
30-214 TRAVEL		\$5,473.78	\$3,500.00	\$3,500.00
Associated costs for travel to appropriate seminars				
30-216 MAINTENANCE & REPAIR - EQUIPMENT		\$5,861.97	\$5,700.00	\$6,400.00
Repairs and routine maintenance for computer plotter and other equipment in the department	\$600			
Copier maintenance	\$600			
GIS software maintenance agreement	\$3,700			
CAD software maintenance agreement	\$1,500			
30-217 MAINTENANCE & REPAIR - VEHICLES		\$1,070.08	\$1,000.00	\$1,000.00
30-222 DUES AND SUBSCRIPTIONS		\$739.67	\$740.00	\$900.00
Engineering license, dues for memberships in public associations and other publications				
30-223 PROFESSIONAL SERVICES		\$9,000.00	\$5,000.00	\$5,000.00
Estimated amount would include the cost of advertising small projects and the services of an outside engineering, surveying or construction firm				
30-226 INSURANCE		\$1,260.00	\$1,565.00	\$1,597.00
Property insurance	\$1,332			
Workers' Compensation @ .29%	\$265			
40-341 DEPARTMENTAL SUPPLIES		\$1,799.17	\$1,800.00	\$1,800.00
40-343 GASOLINE		\$836.29	\$1,200.00	\$1,000.00
40-345 UNIFORMS		\$1,158.26	\$700.00	\$700.00
Steel toed boots, hats, tee shirts, water resistant coats for the field, misc.				
50-459 CAPITAL OUTLAY - EQUIPMENT		\$1,937.64	\$1,000.00	\$1,000.00
Upgrade computers (1/3 cost)	\$500			
Miscellaneous Equipment (1/3 cost)	\$500			

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**ACTUAL &
ENCUMBRANCES
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BUDGET**

ACCOUNT TITLE AND DESCRIPTION	ACTUAL & ENCUMBRANCES FY 14/15	FY 15/16 APPROVED BUDGET	FY 16/17 APPROVED BUDGET
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1000	\$0.00	\$5,000.00	\$0.00
60-566 TRANSFER TO OTHER FUNDS	\$8,000.00	\$1,500.00	\$2,500.00
Engineer truck replacement (2nd yr. of 5 yr. escrow)	\$2,500		
TOTAL CITY ENGINEER	<u>\$166,350.65</u>	<u>\$171,327.00</u>	<u>\$148,856.00</u>

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**ACTUAL &
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421 COMMUNITY DEVELOPMENT

10-103 SALARIES & WAGES		\$169,940.48	\$191,531.00	\$171,444.00
Building and Development Director - 100%	\$77,234			
Code Enforcement Officer - 100%	\$43,330			
Code Enforcement Officer - 100%	\$38,106			
Adm Asst (50% General; 25% Water; 25% Sewer)	\$7,775			
Sick Pay Compensation	\$4,219			
Director - Monthly reimbursement for personal cell phone use - \$65 a month	\$780			
10-104 FICA TAX		\$13,313.71	\$14,654.00	\$13,125.00
10-105 GROUP INSURANCE		\$21,286.98	\$38,184.00	\$29,245.00
10-106 RETIREMENT @ 14.5%		\$24,093.50	\$25,859.00	\$24,857.00
30-211 TELEPHONE		\$2,048.30	\$2,200.00	\$2,200.00
2 cellular phones, phone equipment such as batteries, monthly Wi-Fi fee for 2 field tablets				
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$478.61	\$500.00	\$550.00
INCODE annual software maintenance				
30-217 MAINTENANCE & REPAIR - VEHICLES		\$365.61	\$2,000.00	\$2,000.00
30-221 TRAINING AND EDUCATION		\$5,298.92	\$5,500.00	\$5,500.00
Required CEU Seminars	\$2,000			
2 Certification tests for personnel	\$500			
Travel Expenses	\$3,000			
30-222 DUES AND SUBSCRIPTIONS		\$579.12	\$400.00	\$400.00
ICC membership	\$180			
WVCOA membership	\$120			
WV Planning Association	\$100			
30-226 INSURANCE		\$7,184.45	\$8,006.00	\$7,520.00
Workers' Compensation @ 3.39% (Estimated 7% increase)	\$5,811			
3 Vehicles	\$1,709			
30-230 CONTRACTED SERVICES		\$4,797.50	\$4,500.00	\$4,500.00
Funds to carry out any property maintenance issues that courts order corrected for property that may be vacant or we are unable to locate owner				
40-341 DEPARTMENTAL SUPPLIES		\$2,956.01	\$2,500.00	\$2,500.00
40-343 GASOLINE		\$3,264.98	\$4,000.00	\$3,000.00
40-345 UNIFORMS		\$1,151.18	\$1,200.00	\$1,200.00
50-459 CAPITAL OUTLAY - EQUIPMENT		\$841.47	\$0.00	\$0.00
60-566 TRANSFER TO OTHER FUNDS		\$21,700.00	\$7,000.00	\$7,000.00
Escrow for vehicle - (8th yr. of 8 yr. escrow) - replace 2008 Dodge Nitro	\$3,500			
Escrow for vehicle (3rd yr. of 8 yr. escrow) - replace 2011 Hyundai Sante Fe	\$3,500			

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TOTAL COMMUNITY DEVELOPMENT

\$279,300.82

\$308,034.00

\$275,041.00

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422 PERSONNEL DEPARTMENT

10-103 SALARIES AND WAGES		\$145,124.68	\$143,790.00	\$140,695.00
Asst. City Manager/Director of Personnel - 70% of Salary	\$66,992			
Payroll Specialist - 70% of salary	\$31,553			
Safety Manager - 70% of Salary	\$32,661			
Sick Pay Compensation	\$3,412			
Adm Asst - 17% of Salary (33% in City Mgr. Dept)				
Salary (50% General; 25% Water; 25% Sewer)	\$5,285			
Phone stipend	\$792			
10-104 FICA		\$9,997.82	\$10,941.00	\$10,774.00
10-105 GROUP INSURANCE		\$14,822.80	\$16,242.00	\$19,665.00
10-106 RETIREMENT @ 14.5%		\$18,367.75	\$19,307.00	\$20,401.00
30-211 TELEPHONE		\$697.41	\$1,600.00	\$1,600.00
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$2,765.71	\$3,550.00	\$3,550.00
Repair office equipment	\$500			
INCODE annual software maintenance	\$1,050			
TCM software maintenance	\$2,000			
30-217 MAINTENANCE AND REPAIR - VEHICLE		\$465.83	\$500.00	\$500.00
30-221 TRAINING AND EDUCATION		\$27,549.20	\$10,000.00	\$10,000.00
Training seminars, classes - SHRM; WVMHR; IPMA	\$2,000			
Tuition reimbursement program	\$8,000			
30-221-5021 SAFETY TRAINING - OTHER CITY EMPLOYEES		\$3,490.81	\$2,500.00	\$3,500.00
ARM Safety Training	\$3,500			
30-222 DUES AND SUBSCRIPTIONS		\$1,390.00	\$2,725.00	\$2,725.00
FLSA/ Employment law publication/Journals	\$450			
Membership dues: IPMA, SHRM, WVMHRA, GFOA	\$700			
Payroll information/periodicals/training manuals, etc.	\$500			
Fred Pryor annual membership (payroll)	\$325			
National Safety Council	\$750			
30-223 PROFESSIONAL SERVICES		\$26,257.67	\$25,500.00	\$25,500.00
Employee health fair/blood work/flu shots	\$2,500			
Health and fitness memberships	\$10,000			
Drug testing	\$7,000			
Pre-employment physicals	\$6,000			
30-226 INSURANCE		\$979.00	\$1,013.00	\$1,045.00
Workers' Compensation @ .31% (Est. 7% Increase)	\$437			
Vehicle Insurance	\$608			
40-341 MATERIALS AND SUPPLIES		\$9,417.87	\$7,500.00	\$7,500.00
Department supplies	\$500			
Gift certificates 20/25/30 years	\$500			
Mall gift certificates	\$4,000			
Safety training materials/supplies	\$2,500			
40-343 GASOLINE		\$205.26	\$500.00	\$400.00

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ACCOUNT TITLE AND DESCRIPTION	ACTUAL & ENCUMBRANCES FY 14/15	FY 15/16 APPROVED BUDGET	FY 16/17 APPROVED BUDGET
50-459 CAPITAL OUTLAY - EQUIPMENT		\$7,352.59	\$2,500.00
Replacement furniture / equipment	\$1,500		\$2,500.00
Safety - Personal Protective Equipment	\$1,000		
50-459-5906 CAPITAL OUTLAY - EQUIP OVER \$1000		<u>\$27,820.80</u>	<u>\$0.00</u>
TOTAL PERSONNEL DEPARTMENT		<u>\$296,705.20</u>	<u>\$248,168.00</u>
		<u>\$250,355.00</u>	

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435 REGIONAL DEVELOPMENT COUNCIL

30-222 DUES AND SUBSCRIPTIONS
Region VI

\$2,922.00

\$3,000.00

\$4,075.00

TOTAL REGIONAL DEVELOPMENT COUNCIL

\$2,922.00

\$3,000.00

\$4,075.00

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 ENCUMBRANCES
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ACCOUNT TITLE AND DESCRIPTION	ACTUAL & ENCUMBRANCES FY 14/15	FY 15/16 APPROVED BUDGET	FY 16/17 APPROVED BUDGET
438 ELECTIONS			
30-212 PRINTING	\$2,975.68	\$0.00	\$3,175.00
30-223 PROFESSIONAL SERVICES	\$6,923.41	\$0.00	\$7,580.00
30-226 INSURANCE - WORKERS COMPENSATION @ 3.25%	\$0.00	\$0.00	\$247.00
40-341 MATERIALS AND SUPPLIES	\$0.00	\$0.00	\$0.00
TOTAL ELECTIONS	\$9,899.09	\$0.00	\$11,002.00

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439 DATA PROCESSING (IT)

10-103 SALARIES AND WAGES		\$39,807.68	\$40,135.00	\$42,546.00
IT Professional - 80% of Salary	\$41,111			
Sick Pay Bonus	\$1,435			
10-104 FICA		\$3,319.57	\$3,071.00	\$3,265.00
10-105 GROUP INSURANCE		\$3,644.56	\$4,506.00	\$3,625.00
10-106 RETIREMENT @ 14.5%		\$6,011.72	\$5,419.00	\$6,168.00
30-211 TELEPHONE		\$682.66	\$1,000.00	\$1,000.00
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$21,817.25	\$20,050.00	\$18,550.00
70% of copier maintenance agreement	\$2,500			
Maintenance of phone/data system	\$2,000			
Update software for firewall	\$500			
Maintenance contract - data box	\$600			
Monitoring services for all hardware, servers, and computers in the City	\$4,200			
Offsite storage for disaster recovery/backup	\$4,800			
Kaspersky AV	\$1,500			
Barracuda backup	\$1,750			
Barracuda spam filter	\$700			
30-221 TRAINING AND EDUCATION		\$2,262.78	\$2,500.00	\$2,500.00
INCODE annual training				
30-222 DUES AND SUBSCRIPTIONS		\$4,635.82	\$4,355.00	\$3,755.00
Experts Exchange	\$795			
Codified ordinances online access	\$800			
Zendesk	\$720			
Work order system (Building Permits and Public Works)	\$1,440			
30-223 PROFESSIONAL SERVICES		\$8,627.50	\$4,000.00	\$5,100.00
Security/disaster recovery analysis (IT)	\$2,500			
Website maintenance	\$2,000			
Citycare	\$600			
30-226 WORKERS COMPENSATION		\$100.00	\$118.00	\$132.00
30-230 CONTRACTED SERVICES		\$8,028.75	\$4,000.00	\$4,000.00
Telecommunications				
40-341 MATERIALS AND SUPPLIES		\$472.55	\$500.00	\$500.00
50-458 CAPITAL OUTLAY - OTHER		\$0.00	\$0.00	\$0.00
50-459 CAPITAL OUTLAY - EQUIPMENT		\$3,259.80	\$4,000.00	\$4,000.00
Replacement furniture/hardware	\$500			
IT supplies (parts/equipment replacement)	\$2,000			
Phone system equipment purchase/replacement	\$1,500			
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1,000		\$0.00	\$0.00	\$0.00
60-566 TRANSFER TO OTHER FUNDS		\$20,000.00	\$0.00	\$0.00

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TOTAL DATA PROCESSING

\$122,670.64

\$93,654.00

\$95,141.00

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440 CITY HALL

10-103 SALARIES AND WAGES		\$46,489.06	\$43,923.00	\$43,612.00
Custodian	\$34,202			
25% of library custodian	\$7,005			
Sick Pay Compensation	\$1,190			
OT for miscellaneous projects (50 Hours)	\$1,215			
10-104 FICA TAX		\$3,400.65	\$3,361.00	\$3,346.00
10-105 GROUP INSURANCE		\$11,747.03	\$12,717.00	\$12,365.00
10-106 RETIREMENT EXPENSE @ 14.5%		\$5,756.76	\$5,931.00	\$6,324.00
30-211 TELEPHONE EXPENSE		\$6,337.30	\$9,500.00	\$9,500.00
30-213 UTILITIES				
30-213-1301 GAS		\$10,513.67	\$11,000.00	\$11,000.00
30-213-1302 ELECTRIC		\$29,265.38	\$33,000.00	\$33,000.00
30-213-1303 WATER AND SEWAGE		\$5,371.40	\$5,500.00	\$5,500.00
30-215 MAINTENANCE AND REPAIR - BUILDING/GROUNDS		\$21,120.48	\$20,000.00	\$20,000.00
Normal repair to the building, heating, air conditioning, electrical, plumbing, grounds, etc.				
30-215-7001 MAINTENANCE AND REPAIR - BUILDING - POLICE		\$1,000.00	\$1,000.00	\$1,000.00
30-215-7501 MAINTENANCE AND REPAIR BUILDING - PW		\$558.37	\$1,000.00	\$1,000.00
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$841.45	\$1,500.00	\$1,500.00
Maintenance of equipment	\$500			
Maintenance of City Hall generator	\$1,000			
30-218 POSTAGE		\$21,677.23	\$25,000.00	\$25,000.00
30-220 LEGAL PUBLICATIONS		\$10,806.74	\$11,000.00	\$11,000.00
Newspaper advertisements for elections, bid openings, financial statements, etc. (Finance statement cost \$2,700)				
30-226 INSURANCE		\$43,332.57	\$46,144.00	\$47,244.00
Fire and liability insurance - Est. 3% Increase	\$45,809			
Workers' Compensation @ 3.28% - Est. 7% Increase	\$1,435			
30-226-2601 INSURANCE - RESERVE		\$5,581.50	\$7,000.00	\$10,000.00
To establish a reserve to pay for deductibles on insurance claims				
30-230 CONTRACTED SERVICES		\$3,910.10	\$4,000.00	\$4,000.00
Extermination service for 515 W Main Street	\$1,200			
Garbage Service	\$2,800			
40-341 DEPARTMENTAL SUPPLIES		\$3,126.36	\$3,000.00	\$3,000.00
Janitorial supplies for City Hall and Police Department				
40-341-4108 PUBLIC RELATIONS		\$2,940.51	\$4,000.00	\$5,000.00
City Wide Christmas party	\$2,500			
City Wide Summer picnic	\$2,500			

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ACCOUNT TITLE AND DESCRIPTION	ACTUAL & ENCUMBRANCES FY 14/15	FY 15/16 APPROVED BUDGET	FY 16/17 APPROVED BUDGET	
40-345 UNIFORMS		\$1,623.00	\$1,000.00	\$1,000.00
Uniforms for City Hall Maintenance Workers	\$200			
City Hall employees shirts	\$800			
50-457 CAPITAL OUTLAY - BUILDING		\$48,094.99	\$17,500.00	\$0.00
50-458 CAPITAL OUTLAY - OTHER		\$9,900.00	\$0.00	\$0.00
50-459 CAPITAL OUTLAY - EQUIPMENT		\$1,000.00	\$1,000.00	\$1,500.00
Equipment, vacuum cleaner, tools, etc.				
50-459-5906 CAPITAL OUTLAY - EQUIP OVER \$1000		\$924.00	\$0.00	\$0.00
60-566 TRANSFER TO OTHER FUNDS		\$80,000.00	\$0.00	\$0.00
TOTAL CITY HALL		<u>\$375,318.55</u>	<u>\$268,076.00</u>	<u>\$255,891.00</u>

**GENERAL FUND BUDGET DOCUMENT
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699 CONTINGENCIES	\$0.00	\$103,078.00	\$125,614.00
Funds set aside to be used in emergencies			
State law limits to 10% of total budget			
TOTAL CONTINGENCIES	\$0.00	\$103,078.00	\$125,614.00

**GENERAL FUND BUDGET DOCUMENT
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**ACTUAL &
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BUDGET**

700 POLICE DEPARTMENT

10-103 SALARIES AND WAGES		\$1,348,276.74	\$1,450,060.00	\$1,493,316.00
1. Chief	\$77,102			
2. Deputy Chief (1)	\$62,007			
3. Lieutenants (5) Grade 5	\$284,698			
4. Sergeants (3) Grade 4	\$145,741			
5. Police Officers (19)	\$823,047			
6. SRO Officer	\$49,363			
7. Sick Pay Compensation	\$39,992			
8. Crossing Guards - 2 Schools 2 hrs per day 180 days	\$11,373			
NEW REQUEST				
4 Sergeants		\$0.00	\$0.00	\$12,158.00
Salary increase	\$9,712			
FICA	\$742			
Retirement	\$1,408			
Workers Comp	\$296			
 10-103-4551 ADMINISTRATIVE SALARIES		\$90,553.25	\$104,077.00	\$112,441.00
1. Administrative Assistant	\$38,467			
2. Administrative Assistant	\$36,250			
3. Sick Pay Compensation	\$550			
4. Adm Assistant I (DTF) Salary and Benefits paid by Drug Task Force	\$37,174			
NEW REQUEST				
Part-time Administrative Assistant - responsible for taking action to collect fines and unpaid citations. They would assist with data entry, documenting evidence, creating destruction orders, maintaining photo log, assisting our administrative staff and work as a victim's advocate Position partially funded by increased revenue due to tax return attachments		\$0.00	\$0.00	\$12,912.00
Salary (OA3 S2)	\$11,960			
FICA	\$915			
Workers Comp	\$37			
 10-103-4552 POLICE OFFICER'S OVERTIME		\$59,149.61	\$73,840.00	\$74,000.00
 10-103-4553 OVERTIME - DUI/TRAFFIC SAFETY GRANT		\$14,395.95	\$12,000.00	\$12,000.00
Officers participating in the county-wide DUI task force, as well as other programs such as "Click It or Ticket," are compensated at their overtime rate with those expenditures reimbursed to the City.	\$12,000			
 10-103-4556 DEA OVERTIME		\$14,604.84	\$17,000.00	\$17,000.00
This is overtime reimbursed by the DEA				
 10-103-4558 OVERTIME - DRUG TASK FORCE		\$5,588.42	\$5,000.00	\$5,000.00
The inconsistency of the type of work the task force conducts makes it impossible to plan a schedule without overtime. \$5,000 in this line item is a very conservative figure.				
 10-103-4559 OVERTIME - K-9 HANDLER		\$5,947.50	\$6,240.00	\$6,828.00
Regulations of the Fair Labor Standards Act require that K-9 handlers be paid for off duty time spent in the care, feeding, training, etc. of police dogs. While payment is required, it doesn't have to be at the same rate of pay as regular police duties. The police department K-9 officer works five regular shifts each work week (40 Hours). In addition, the K-9 officer is compensated for an additional 10 hours per week calculated on the time and one/half rate of the minimum wage for off-duty care, etc. of the dog.				

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10-103-4565 OVERTIME - INTERNAL TRAFFIC ENFORCEMENT PROGRAM This overtime is used to pay officers overtime for traffic enforcement. Officers working this detail are required to issue citations for various traffic law violations. The fines for the citation more than reimburse the city for the cost of the officers' overtime. In essence, this account is reimbursed by the officer's productivity. Other benefits are that it adds additional officers on duty to respond to urgent calls or to calls waiting. It also allows an officer who has time in between hearings to continue working so he or she doesn't have to go home and then return a couple hours later for a second hearing.	\$6,715.03	\$8,000.00	\$10,000.00
10-103-4567 OVERTIME - STOP GRANT STOP Grant - Domestic Violence Overtime - Reimbursed	\$6,340.23	\$5,200.00	\$7,075.00
10-103-4568 SALARIES - COPS HIRING GRANT Grant expired - Salary included above	\$0.00	\$0.00	\$0.00
10-103-4569 HIDTA OVERTIME	\$4,397.19	\$23,000.00	\$23,000.00
10-103-9 ADMINISTRATIVE SALARIES - OVERTIME Overtime for Adm Asst - 10 Hrs.	\$0.00	\$269.00	\$274.00
10-104 FICA TAX	\$116,690.70	\$131,211.00	\$134,892.00
10-105 GROUP INSURANCE	\$254,589.47	\$310,366.00	\$298,398.00
10-106 RETIREMENT EXPENSE @ 14.5%	\$217,092.03	\$230,012.00	\$253,672.00
30-211 TELEPHONE EXPENSE	\$19,225.30	\$19,500.00	\$19,500.00
30-213-1302 ELECTRIC - FIRING RANGE	\$565.78	\$1,200.00	\$1,200.00
30-213-1303 UTILITIES - WATER & SEWER - FIRING RANGE	\$318.87	\$400.00	\$400.00
30-214 TRAVEL EXPENSE School Safety Patrol	\$7,000.00	\$7,000.00	\$10,500.00
30-216 MAINTENANCE AND REPAIR - EQUIPMENT Electronic and mechanical equipment, portable/mobile radios, office machines, computer system components, etc.	\$10,122.56	\$10,000.00	\$10,000.00
30-217 MAINTENANCE AND REPAIR - VEHICLES Maintenance costs of police vehicle fleet/3 motor units	\$24,891.00	\$24,000.00	\$24,000.00
30-217-1701 MAINTENANCE AND REPAIR - VEHICLES - VIPS Maintenance and repair of two VIPS vehicles	\$0.00	\$2,000.00	\$2,000.00
30-221 TRAINING AND EDUCATION Normal training and education. State has mandatory training for patrols officers at 16 hours yearly and supervisors at 24 hours yearly, also other needed and mandated training requirements throughout the year.	\$30,872.92	\$27,500.00	\$27,500.00
30-221-2101 TRAINING AND EDUCATION - VIPS	\$0.00	\$1,200.00	\$1,200.00

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30-222 DUES AND SUBSCRIPTIONS		\$950.00	\$1,350.00	\$2,000.00
Annual dues for professional organizations, membership with the Harrison County Bureau of Emergency Services, Polygraph Association, National Tactical Officers Association, WV Chiefs of Police Association, etc. Note: Dues were increased this year for WVOCPA for 7 officers at \$50 each				
30-223 PROFESSIONAL SERVICES		\$1,309.25	\$7,450.00	\$7,550.00
TLO Investigation Software	\$1,350			
Internet evidence finder	\$1,100			
UFED Cellebrite system license update	\$3,200			
LPR license renewal	\$1,900			
NEW REQUEST				
Sharps Medical - drug take back - \$1,500; needle take back - \$150	\$1,650	\$0.00	\$0.00	\$1,650.00
30-225 LAUNDRY AND DRY CLEANING		\$10,779.75	\$10,800.00	\$12,000.00
30-226 INSURANCE		\$117,568.58	\$130,120.00	\$135,802.00
Property, auto and liability insurance (Est. 3% Increase)	\$81,875			
Workers' Compensation @ 3.02% (Est. 7% Increase)	\$53,177			
Workers' Compensation - VIPS	\$750			
30-230 CONTRACTED SERVICES		\$2,880.00	\$4,000.00	\$0.00
30-233 INVESTIGATION EXPENSE		\$846.00	\$1,000.00	\$1,000.00
Funds used to purchase evidence and contraband in covert investigations involving drugs, illegal sale of alcohol, tobacco, etc., in addition to costs incurred in the conduct of investigations.				
30-233-3301 CONTRIBUTION TO HARRISON CO DRUG TASK FORCE		\$5,000.00	\$5,000.00	\$5,000.00
The Bridgeport and Clarksburg Police Departments provide support to the Greater Harrison County Drug and Violent Crimes Task Force operations by providing funding for the investigative purchase of controlled substances and other contraband. The Task Force is expending approximately \$65,000 yearly to support their investigations.				
40-341 DEPARTMENTAL SUPPLIES		\$13,592.48	\$13,500.00	\$13,500.00
40-341-4101 MATERIALS AND SUPPLIES - VIPS		\$0.00	\$3,500.00	\$1,000.00
Materials and supplies for Citizens Police Academy and recruitment through Cinemas advertising				
40-341-4102 MATERIALS AND SUPPLIES - POLICE DOG		\$2,066.97	\$2,000.00	\$3,000.00
40-341-4103 URBAN DEER HUNT SUPPLIES		\$749.14	\$1,000.00	\$1,000.00
All supplies, forms, permits, licenses and signage needs replenished				
40-341-4106 DRUG EDUCATION MATERIAL		\$1,000.00	\$1,000.00	\$1,000.00
This amount is specifically allocated for materials for the drug awareness program.				
40-341-4107 AWARENESS SUPPLIES		\$2,999.11	\$3,000.00	\$3,000.00
PR Supplies/Pamphlets				

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40-341-4114 COPS NIGHT OUT		\$14,099.00	\$11,000.00	\$11,000.00
National Night Out - City funds	\$8,000			
Donations	\$3,000			
40-343 GASOLINE		\$73,410.04	\$84,000.00	\$70,000.00
40-343-4301 AUTOMOBILE SUPPLIES - VIPS		\$0.00	\$3,500.00	\$3,500.00
40-345 UNIFORMS		\$24,089.00	\$17,500.00	\$18,100.00
Department uniforms	\$17,500			
SRT replacement uniforms	\$600			
40-345-4501 UNIFORMS - VIPS		\$0.00	\$5,750.00	\$4,000.00
Uniforms and equipment for 10 new recruits				
50-457 CAPITAL OUTLAY - BUILDING		\$0.00	\$0.00	\$0.00
50-458 CAPITAL OUTLAY - OTHER		\$8,909.00	\$0.00	\$0.00
50-459 CAPITAL OUTLAY - EQUIPMENT		\$29,076.23	\$17,370.00	\$16,045.00
1. Simmunition used during training exercises in our new simmunition weapons. (Used for realistic training with firing exercises) Includes 9mm and 223 Utm Rounds	\$2,500			
2. 5 Portable radio batteries / charger (Impress)	\$1,225			
3. Taser X26P DPM Batteries (7)	\$450			
4. Taser 15 ft. Cartridge (70) for certifying officers Taser 25 ft. Cartridge (20) for carrying on-duty	\$1,600 \$575			
5. Taser Holster, Right Hand (2) Left Hand 2	\$240			
6. Diversionary Device training fuses	\$400			
7. Kwik Clot (used to stop bleeding)	\$500			
8. Breaching shotgun stock	\$300			
9. Target for range (practice and qualifying)	\$250			
10. Raptor Tool	\$500			
11. Crime Scene Processing supplies, i.e. brushes, bags, powders, chemicals	\$1,500			
12. Molle pouches (replaces worn out pouches on tactical vests)	\$1,000			
13. Gun cleaning supplies includes 2 cases "Clean Shots Gun Wipes	\$710			
14. .45 cal. Glock .45 duty weapons model 21 Gen 4 (2)	\$990			
15. Patrol Rifle gun locks (5)	\$1,250			
16. 6 Patrol Rifle slings (6)	\$420			
17. Right Hand Xiphos light (2) Left Hand Xiphos light (2) \$165.00 ea	\$660			
18. AR-15 practice magazine (20)	\$400			
19. Motorcycle gear for one rider includes: gloves, boots, breeches, eye protection	\$575			

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50-459-5905 CAPITAL OUTLAY - DONATIONS	\$1,000.00	\$5,000.00	\$6,000.00
Donations by community organizations. Offset by revenue account only to be spent if received			
 50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1000		\$445,112.99	\$295,850.00
Patrol Vehicle Replacement	\$189,500		\$253,000.00
This expenditure represents on-going vehicle replacement pursuant to the Fleet Management Plan implemented in 1996 with the replacement of six vehicles. 4 Ford Police Interceptors will be purchased this year and 2 Ford SUV Interceptors.			
Cruiser equipment - warning lights, sirens, scanners, vehicle markings, consoles, etc.	\$39,500		
Ammunition (includes .45 cal., .223 cal., .308 cal., and .12 ga. Duty ammo., practice/training ammo., and qualifications. Include ammunition for VIPS II training	\$11,000		
Laptop mounts (6)	\$2,100		
Body Armor (replace 6 vest) 5 year replacement policy	\$4,900		
Tactical Body Armor Replace 2 vests	\$6,000		
 60-566 TRANSFER TO OTHER FUNDS		\$30,500.00	\$12,000.00
		\$0.00	
 TOTAL POLICE DEPARTMENT		<u>\$3,023,274.93</u>	<u>\$3,104,765.00</u>
		<u>\$3,138,413.00</u>	

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706 FIRE DEPARTMENT

10-103 SALARIES AND WAGES		\$1,096,882.86	\$1,163,916.00	\$1,317,938.00
1. Salary of Fire Chief	\$67,580			
2. Administrative Captain	\$61,474			
3. 3 Fire Captains	\$164,064			
4. 3 Fire Lieutenants	\$145,801			
5. 13 Firefighter/Paramedics	\$554,528			
6. 5 Firefighter/EMT	\$186,255			
7. Administrative Assistant III	\$31,668			
8. Sick pay compensation	\$15,833			
9. 1/3 Salary Adm Assistant IV - Fire Fees	\$11,852			
10. Adm Assistant IV - Fire Fees Outside City Limits (50% Fire Department; 18% General; 16% Water; 16% Sewer)	\$17,429			
11. Training hours	\$14,394			
12. Training Officer for Day shift (PS4 S2)	\$47,060			
10-103-363 SALARIES AND WAGES - AMBULANCE		\$0.00	\$0.00	\$0.00
All Salaries are included above				
10-103-5002 OVERTIME - FIRE DEPARTMENT		\$160,773.43	\$94,740.00	\$96,701.00
1. The difference between 212 and 216 hours is 52 hours of overtime per man per year	\$25,423			
2. Additional hours to cover extra shifts (2,167 hours @ \$30.90)	\$67,966			
3. Tactical Response Training	\$3,312			
10-104 FICA TAX		\$94,280.19	\$96,552.00	\$108,223.00
10-105 GROUP INSURANCE		\$212,838.87	\$341,305.00	\$276,293.00
10-106 RETIREMENT EXPENSE @ 14.5%		\$179,602.33	\$170,384.00	\$205,108.00
30-211 TELEPHONE EXPENSE		\$5,983.10	\$15,000.00	\$10,000.00
30-213 UTILITIES				
30-213-1301 GAS		\$13,457.51	\$15,000.00	\$15,000.00
30-213-1302 ELECTRIC		\$22,275.86	\$25,000.00	\$25,000.00
30-213-1303 WATER AND SEWAGE		\$6,837.08	\$7,000.00	\$8,000.00
30-213-1304 FIRE HYDRANT RENTAL (379 @ \$62)		\$23,374.00	\$23,374.00	\$23,498.00
30-215 MAINTENANCE AND REPAIR - BUILDING		\$57,533.82	\$25,400.00	\$21,400.00
Normal upkeep	\$8,000			
Cleaning supplies for the building.	\$4,000			
Refinish vinyl floors strip and reseal	\$2,500			
Window cleaning Public Safety Complex - twice a year	\$2,000			
Maintenance of garage door motors and lifting equipment	\$2,500			
Cleaning of all carpeting in offices	\$2,000			
Backflow testing Main Station and Substation	\$400			
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$33,371.43	\$35,800.00	\$35,800.00
Maintenance contract fire reporting software	\$1,300			
Maintenance contract ambulance billing software	\$7,500			
Maintenance contract for copier	\$2,000			
Maintenance contract air compressor	\$1,000			
Annual maintenance for generator	\$500			
Fuel for backup generator	\$500			
Required maintenance of generator - substation	\$1,000			
Maintenance repair for portable radio's	\$5,500			
Annual maintenance for ambulance cots	\$1,500			
Maintenance contract for Heart Monitors/AED's	\$15,000			
One fee pays for inspection, repairs and upgrades for year				

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30-217 MAINTENANCE AND REPAIR - AMBULANCES	\$15,216.32	\$16,338.00	\$17,000.00
30-217-1701 MAINTENANCE AND REPAIR - CHIEF'S CAR Chief's vehicle and Administrative Captain's truck	\$9,636.54	\$2,000.00	\$1,200.00
30-217-1702 MAINTENANCE TO FIRE APPARATUS Maintenance & repair to Fire Truck Annual pump tests for fire apparatus, ladder tests, hose test	\$41,608.41	\$32,000.00	\$32,000.00
30-218 POSTAGE Postage for all fire fee billings	\$20,918.85	\$14,000.00	\$14,000.00
30-221 TRAINING AND EDUCATION Training for Fire Department employees \$6,500 Training facility maintenance and upkeep \$2,000 Training facility supplies \$2,500	\$25,196.00	\$13,500.00	\$11,000.00
30-221-5021 SAFETY TRAINING AND EDUCATION Community Training \$2,000 Fire Prevention week \$2,000	\$173.82	\$4,000.00	\$4,000.00
30-221-7601 TRAINING - VOLUNTEERS	\$1,120.00	\$0.00	\$0.00
30-222 DUES AND SUBSCRIPTIONS	\$882.00	\$2,500.00	\$2,500.00
30-223 PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00
30-225 LAUNDRY AND DRY CLEANING Uniform Cleaning - \$250 per staff \$6,500 Linens \$4,500	\$8,742.88	\$11,000.00	\$11,000.00
30-226 INSURANCE Workers' Compensation @ 5.85% \$82,751 Auto, liability, property insurance \$22,293	\$72,314.59	\$92,566.00	\$105,044.00
30-226-363 INSURANCE - AMBULANCE Auto, liability, and property insurance for ambulances and equipment	\$3,275.00	\$4,009.00	\$4,089.00
30-226-7061 WORKERS COMPENSATION - VOLUNTEERS Workers' Compensation @ 11.55% for 15 volunteers @ 5 hr. week	\$1,245.10	\$1,500.00	\$1,500.00
30-230 CONTRACTED SERVICES Paramedic assists from other agencies \$500 Garbage service for Main Station \$3,744 Garbage service for Public Safety Complex \$1,872	\$8,220.25	\$10,116.00	\$6,116.00
40-341 DEPARTMENTAL SUPPLIES Office Supplies Bills and envelopes for fire fee billings	\$9,143.40	\$10,000.00	\$10,000.00
40-341-4110 SUPPLIES FIRE APPARATUS Vehicle Cleaning Supplies \$4,000 Class A foam \$1,000 Class B foam \$1,000	\$4,413.60	\$7,500.00	\$6,000.00

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40-341-5001 MEDICAL SUPPLIES			\$26,298.20	\$26,400.00
Medical supplies for ambulance	\$12,000			\$26,500.00
Oxygen	\$12,000			
Biohazard Pickup and Disposal	\$2,500			
40-343 GASOLINE			\$20,212.75	\$24,000.00
 				\$19,200.00
40-343-363 GASOLINE - AMBULANCE			\$12,870.39	\$20,000.00
 				\$20,000.00
40-345 UNIFORMS			\$31,337.25	\$13,400.00
\$400 per staff uniform allotment for career staff	\$10,400			\$13,400.00
Uniforms, etc. to replace worn out gear	\$3,000			
40-345-7601 UNIFORMS - VOLUNTEERS			\$6,588.11	\$4,000.00
Uniforms, personal gear, misc. items for volunteers	\$4,000			\$4,000.00
50-457 CAPITAL OUTLAY - BUILDING			\$34,135.73	\$0.00
 				\$0.00
50-458 CAPITAL OUTLAY - OTHER			\$5,786.91	\$3,000.00
 				\$0.00
50-459 CAPITAL OUTLAY - EQUIPMENT			\$16,815.45	\$8,000.00
 				\$0.00
50-459-5902 AMBULANCE EQUIPMENT			\$12,321.21	\$10,000.00
Miscellaneous ambulance equipment				\$3,000.00
50-459-5905 CAPITAL OUTLAY - DONATIONS			\$0.00	\$1,000.00
 				\$1,000.00
50-459-5906 CAPITAL OUTLAY - EQUIP OVER \$1000			\$84,125.00	\$0.00
New computer - Chief's office	\$900			\$900.00
50-459-7601 CAPITAL OUTLAY - EQUIPMENT - VOLUNTEERS			\$4,934.47	\$0.00
 				\$0.00
60-566 TRANSFER TO OTHER FUNDS			\$260,723.00	\$47,000.00
Escrow to replace ambulance 519 (3rd yr. of 5 yr. escrow)	\$50,000			\$50,000.00
70-672 LEASE AGREEMENT PAYMENT			\$0.00	\$0.00
 			<u>\$0.00</u>	<u>\$0.00</u>
TOTAL FIRE DEPARTMENT			<u>\$2,645,465.71</u>	<u>\$2,391,300.00</u>
				<u>\$2,506,410.00</u>

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707 DOG WARDEN (POLICE DEPARTMENT)

30-223 PROFESSIONAL SERVICES Expenses for animal shelter services, euthanasia and veterinary care for animals seized by the dog warden	\$600.00	\$900.00	\$900.00
30-230 CONTRACTED SERVICES Annual contract costs with John Snyder for animal control services. Contract to be increased yearly to reflect any COLA increases given regular employees.	\$21,525.00	\$21,741.00	\$22,068.00
40-341 MATERIALS AND SUPPLIES Funds for miscellaneous small items (pole and cage) used in conjunction with animal control functions	\$273.00	\$400.00	\$400.00
TOTAL DOG WARDEN	<hr/> \$22,398.00	<hr/> \$23,041.00	<hr/> \$23,368.00

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716 EMERGENCY SERVICES

10-103 SALARIES AND WAGES		\$34,600.73	\$33,698.00	\$40,731.00
Emergency Services Coordinator				
10-103-9 SALARIES AND WAGES - OVERTIME		\$0.00	\$1,515.00	\$0.00
10-104 FICA		\$2,240.24	\$3,083.00	\$3,126.00
10-105 GROUP INSURANCE		\$10,030.88	\$12,117.00	\$11,945.00
10-106 RETIREMENT @ 14.5%		\$4,734.85	\$5,438.00	\$5,906.00
30-211 TELEPHONE		\$1,210.21	\$1,560.00	\$1,560.00
Regular Phone Service	\$600			
Verizon connection for AM Radio Station Synchronization	\$480			
Verizon MCV Wi-Fi	\$480			
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$470.00	\$1,000.00	\$1,500.00
Maintenance and repair for ten generators in the Emergency Services stockpile and 2 digital signs				
30-217 MAINTENANCE AND REPAIR - VEHICLE		\$7,000.00	\$1,500.00	\$4,000.00
Explorer and MCV (MCV no longer under warranty)				
30-221 TRAINING AND EDUCATION		\$50,574.00	\$4,000.00	\$4,000.00
Funds to cover the necessary expenses of the Director and Deputy Director to attend monthly Region 2 EMA meetings held throughout the state. Tuition and travel for staff and volunteers				
ESC training and meetings				
30-221-2101 COMMUNITY TRAINING		\$0.00	\$16,000.00	\$8,000.00
Copies, marketing, materials to support monthly Emergency preparedness events (Dehydration, canning, gardening, etc.)				
Kids Day: items such as banners, signs, maps, schedule of events, printing, posters, training support equipment/tools display boards, etc.				
Project Care				
30-221-5021 SAFETY TRAINING		\$6,070.00	\$0.00	\$0.00
30-222 DUES AND SUBSCRIPTIONS		\$10,276.00	\$8,332.00	\$10,332.00
Annual cost for NIXLE 360. This package offers texting, emails, mass voice messaging via land line phone, tip line services, select target group messaging i.e. City fire, police, administration, council, public works, parks and rec., or targeted geographic areas.	\$6,500			
VOIP Subscription - MCV	\$1,100			
WVEMC Subscription for Director and EMC	\$100			
Weather Radar for Mobile Command Vehicle	\$632			
Cemetery lease for radio antenna	\$2,000			
30-223 PROFESSIONAL SERVICES		\$23,640.00	\$16,000.00	\$15,000.00
COOP (Dept of Homeland Security) to continue maintenance and update CRIPOS system. (List of critical infrastructure, resources, interoperability, communications availability, customization of each jurisdiction and resource directory module)	\$10,000			
Mandatory Region II training HSEEP compliant training exercise to ensure Homeland Security Funding	\$5,000			

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30-226 INSURANCE Worker's Compensation @ .31%	\$1,398.00	\$119.00	\$127.00
30-230 CONTRACTED SERVICES	\$0.00	\$0.00	\$0.00
40-341 MATERIALS AND SUPPLIES Office supplies and stockpile materials	\$7,210.00	\$8,000.00	\$5,000.00
40-341-4101 STOCKPILE MATERIALS Food, water, batteries	\$10,000.00	\$0.00	\$0.00
40-343 GASOLINE Fuel for EM vehicle, MCV and 10 generators	\$2,385.77	\$5,000.00	\$2,500.00
40-345 UNIFORMS	\$12,560.00	\$1,000.00	\$1,000.00
50-457 CAPITAL OUTLAY - BUILDING	\$8,250.00	\$0.00	\$0.00
50-458 CAPITAL OUTLAY - OTHER	\$0.00	\$0.00	\$0.00
50-459 CAPITAL OUTLAY - EQUIPMENT	\$7,704.48	\$0.00	\$0.00
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1000	\$84,045.00	\$0.00	\$0.00
60-566 TRANSFER TO OTHER FUNDS	\$10,510.00	\$0.00	\$0.00
TOTAL EMERGENCY SERVICES	<u>\$294,910.16</u>	<u>\$118,362.00</u>	<u>\$114,727.00</u>

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750 STREETS AND HIGHWAYS

10-103 SALARIES AND WAGES		\$542,514.21	\$568,784.00	\$608,938.00
1. Superintendent of Public Works - 50%	\$30,434			
2. Current Work Force	\$539,163			
3. Adm Asst III - 50%	\$16,901			
4. Sick Pay compensation	\$11,075			
5. 2 Casual Laborers - 16 weeks @ \$8.75 per hour Est. depending on longevity	\$11,365			
 NEW REQUEST				
Temporary part-time employee for document scanning		\$0.00	\$0.00	\$9,827.00
Salary	\$9,100			
FICA	\$697			
Workers Comp	\$30			
10-103-5701 LABOR ON SIDEWALKS		\$43,166.35	\$27,768.00	\$27,768.00
Special tax levy mandates the appropriation of \$75,960 for the current year sidewalk fund. In FY 16-17 \$27,768 of this money is in Sidewalk labor; \$38,192 in Capital Outlay - Sidewalks and \$10,000 in the Main Street Sidewalk account.				
10-103-9 SALARIES AND WAGES - OVERTIME		\$25,939.13	\$45,948.00	\$47,000.00
10-104 FICA TAX		\$46,171.21	\$49,359.00	\$52,295.00
10-105 GROUP INSURANCE		\$131,891.44	\$173,770.00	\$151,595.00
10-106 RETIREMENT EXPENSE @ 14.5%		\$84,567.04	\$86,384.00	\$97,454.00
30-211 TELEPHONE EXPENSE		\$3,536.09	\$6,700.00	\$6,700.00
Cell phones and internet service for 7 tablets and laptop				
30-213-1305 STREET LIGHTING		\$104,926.49	\$123,000.00	\$115,000.00
30-214 TRAVEL/TRAINING		\$539.95	\$2,200.00	\$2,200.00
Miscellaneous travel/training for staff	\$2,200			
 NEW REQUEST				
Classes for confined space entry supervisor		\$0.00	\$0.00	\$3,700.00
30-215 MAINTENANCE AND REPAIR - BUILDING/GROUNDS		\$14,362.34	\$9,000.00	\$9,000.00
Replacement of existing signs which have been damaged	\$3,000			
Salt Bin Repair	\$5,000			
Crane Inspection	\$1,000			
30-216-1601 MAINTENANCE AND REPAIR - EQUIPMENT		\$33,338.81	\$49,000.00	\$49,000.00
Miscellaneous repairs	\$14,000			
Inspection/repair of the spreaders and plows	\$7,000			
Tires, sweeper brooms, etc.	\$11,000			
Mini excavator tracks (2 units)	\$6,000			
161 Mini Tracks	\$5,000			
Tractor clutch replacement	\$5,000			
Dump bed painted	\$1,000			
30-216-1602 MAINTENANCE AND REPAIR - TRAFFIC LIGHTS		\$26,066.20	\$20,000.00	\$33,750.00
Repair Traffic Lights	\$1,350			
Replacement Street Lights/Electrical Work	\$24,000			
4 poles for Charles Pointe @ \$2,100	\$8,400			

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ACCOUNT TITLE AND DESCRIPTION	ACTUAL & ENCUMBRANCES FY 14/15	FY 15/16 APPROVED BUDGET	FY 16/17 APPROVED BUDGET	
30-216-4301 MAINTENANCE AND REPAIR - PW BLDG EQUIPMENT		\$3,756.73	\$3,000.00	\$4,000.00
Maintenance of gas boy system and other misc. for PW	\$1,500			
Garage door inspection	\$1,000			
Miscellaneous	\$1,000			
Generator maintenance	\$500			
30-217 MAINTENANCE AND REPAIR - VEHICLES		\$22,803.34	\$19,200.00	\$20,000.00
Maintenance and Repair	\$13,300			
Certify Boom Truck	\$1,200			
Truck body repair	\$5,000			
Decals	\$500			
30-223 PROFESSIONAL SERVICES		\$0.00	\$0.00	\$5,000.00
NEW REQUEST				
Tree removal - survey and removal				
30-226 INSURANCE		\$36,858.46	\$47,959.00	\$52,500.00
Property, auto and liability	\$25,250			
Worker's Compensation @ 4.04%	\$27,250			
30-230 CONTRACTED SERVICES - STREET REPAIRS		\$1,356,004.25	\$590,507.00	\$605,762.00
30% (\$455,762) of Special Levy is required to be used to repair streets.	\$455,762			
Additional for street and curbing repairs	\$150,000			
30-230-3001 CONTRACTED SERVICES - SIDEWALK		\$148,657.76	\$0.00	\$0.00
Special tax levy mandates the appropriation of \$75,960 for the current year sidewalk fund. In FY 16-17 \$27,768 of this money is in Sidewalk labor; \$38,192 in Capital Outlay - Sidewalks and \$10,000 in the Main Street Sidewalk account.				
30-230-3002 CONTRACTED SERVICES - LANDFILL		\$2,279.60	\$3,000.00	\$3,000.00
30-230-3004 MAIN STREET SIDEWALKS		\$7,195.00	\$10,000.00	\$10,000.00
Special tax levy mandates the appropriation of \$75,960 for the current year sidewalk fund. In FY 16-17 \$27,768 of this money is in Sidewalk labor; \$38,192 in Capital Outlay - Sidewalks and \$10,000 in the Main Street Sidewalk account.				
40-341 DEPARTMENTAL SUPPLIES		\$45,341.64	\$27,000.00	\$27,000.00
Stone, sand, concrete, blacktop, signs, paint, etc.	\$25,000			
Chemicals for treatment of the lakes	\$2,000			
40-341-4100 DEPARTMENT SUPPLIES - SAFETY		\$0.00	\$5,000.00	\$5,000.00
Safety supplies	\$5,000			
40-341-4101 SNOW AND ICE CONTROL		\$106,205.38	\$70,000.00	\$70,000.00
Regular salt, stone, calcium				
40-343 GASOLINE		\$29,283.60	\$34,000.00	\$27,500.00
40-345 UNIFORMS		\$14,550.13	\$14,200.00	\$14,400.00
Boot allotment, \$100 per employee (steel toe)	\$2,900			
Uniforms	\$9,000			
Miscellaneous items (tee shirts, hats, etc.)	\$2,000			
Prescription Safety Glasses (\$100 each)	\$500			

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50-458 CAPITAL OUTLAY - SIDEWALKS		\$77,941.00	\$35,650.00	\$38,192.00
Special tax levy mandates the appropriation of \$75,960 for the current year sidewalk fund. In FY 16-17 \$27,768 of this money is in Sidewalk labor; \$38,192 in Capital Outlay - Sidewalks and \$10,000 in the Main Street Sidewalk account.				
50-458-5801 CAPITAL OUTLAY - STORM DRAINS		\$385,308.47	\$146,836.00	\$151,921.00
10% (\$151,921) of Special Levy is required to be used to construct, maintain and repair storm drains				
50-458-5802 CAPITAL OUTLAY - INFRASTRUCTURE		\$11,610.23	\$9,000.00	\$10,000.00
Guardrail and miscellaneous infrastructure	\$2,000			
Various signs throughout the City	\$4,000			
Street Signs (Reflective)	\$4,000			
50-458-5803 CAPITAL OUTLAY - CONCRETE CREW MATERIALS		\$55,631.47	\$75,000.00	\$75,000.00
Concrete for 3 man concrete crew				
50-458-5804 STORM DRAINAGE - BUB		\$366,199.03	\$450,000.00	\$300,000.00
Stormwater project in accordance with Council's stormwater objectives				
50-459 CAPITAL OUTLAY - EQUIPMENT		\$18,645.04	\$6,500.00	\$8,200.00
1. Replacement Radios (1/3 Cost)	\$1,000			
2. Flusher Hose (10%)	\$500			
3. Root Cutter Cables (10%)	\$500			
4. Misc. tools (pumps, saws, etc.) (1/3 cost)	\$3,500			
5. Storm Water Truck Tools	\$1,000			
6. Computer for employees for time entry items	\$500			
7. 2 new Tablets - On Call Person and Inspector	\$1,200			
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1000		\$130,021.56	\$30,403.00	\$19,266.00
2 Flow meters - 20% of cost (Sewer Fund - \$8,000)	\$2,000			
2 snow plows for current trucks	\$11,600			
(3) 2" trash pumps @ \$1,400 each (1/3 cost)	\$1,400			
7'6" box super duty poly plow	\$3,428			
(2) 1/2" impact driver @ \$455 each (1/3 cost)	\$304			
Heavy duty shelter (1/3 cost)	\$400			
Hudson trailer (1/3 cost) - crew	\$134			
60-566 TRANSFER TO OTHER FUNDS		\$243,450.00	\$74,000.00	\$0.00
TOTAL STREETS AND HIGHWAYS		\$4,118,761.95	\$2,813,168.00	\$2,660,968.00

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754 CENTRAL GARAGE

10-103 SALARIES AND WAGES		\$52,071.28	\$53,697.00	\$51,064.00
Mechanic - 80% General	\$27,666			
Second Mechanic - 80% General	\$23,292			
Sick Pay Compensation	\$106			
10-103-9 SALARIES AND WAGES - OVERTIME		\$0.00	\$2,747.00	\$2,500.00
10-104 FICA		\$4,195.25	\$4,319.00	\$5,158.00
10-105 GROUP INSURANCE		\$8,591.42	\$15,876.00	\$12,452.00
10-106 RETIREMENT @ 14.5%		\$7,268.01	\$7,621.00	\$7,767.00
30-211 TELEPHONE		\$801.56	\$1,250.00	\$1,250.00
30-213 UTILITIES				
30-213-1301 GAS - 415 W Main Street		\$1,110.95	\$1,100.00	\$1,000.00
30-213-1302 ELECTRIC - 415 W Main Street		\$1,276.15	\$1,300.00	\$1,400.00
30-213-1303 WATER AND SEWAGE - 415 W Main Street		\$819.53	\$800.00	\$800.00
30-214 TRAVEL		\$0.00	\$500.00	\$500.00
Costs for training, seminars and related expenses				
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$1,150.44	\$1,300.00	\$1,400.00
30-222 DUES AND SUBSCRIPTIONS		\$0.00	\$100.00	\$100.00
Inspection license, etc., CDL License				
30-226 INSURANCE		\$1,409.40	\$1,920.00	\$1,822.00
Workers' Compensation @ 3.40%				
40-341 DEPARTMENTAL SUPPLIES		\$2,299.49	\$2,500.00	\$2,500.00
40-343 AUTOMOBILE SUPPLIES		\$995.36	\$1,500.00	\$1,500.00
Oil for city vehicles				
40-345 UNIFORMS		\$1,367.33	\$1,400.00	\$1,400.00
Uniforms	\$1,000			
Steel toe shoe / boot allowance	\$100			
Hats / Tee Shirts / Miscellaneous	\$100			
Safety Glasses (prescription)	\$200			
50-457 CAPITAL OUTLAY - BUILDING		\$7,985.00	\$1,000.00	\$7,400.00
New lights outside of building for safety of crews on call out				
50-459 CAPITAL OUTLAY - EQUIPMENT		\$4,420.83	\$4,200.00	\$4,200.00
Miscellaneous Tools	\$3,000			
Scan tool upgrade	\$1,200			
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1000		\$0.00	\$0.00	\$0.00
60-566 TRANSFER TO OTHER FUNDS		\$8,000.00	\$0.00	\$0.00

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TOTAL CENTRAL GARAGE

\$103,762.00

\$103,130.00

\$104,213.00

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900 PARKS AND RECREATION

10-103 SALARIES AND WAGES		\$377,968.60	\$417,121.00	\$426,447.00
1. Director	\$79,791			
2. Deputy Director of Recreation	\$55,779			
3. Administrative Assistant IV	\$36,841			
4. Foreman	\$42,309			
5. Maintenance Worker III	\$28,333			
6. Maintenance Worker II	\$29,115			
7. Maintenance II	\$28,333			
8. Maintenance II	\$46,236			
9. Maintenance Worker III - 1/3 Salary - Balance Rec Complex	\$11,649			
10. Mnt Worker III - 1/3 Salary - Balance Rec Complex	\$9,522			
11. Sick Pay Compensation	\$7,758			
12. Civic Center Receptionists 51 hours per week @ \$11.54	\$31,064			
13. 2 Park Casual Laborers 12 weeks @ \$8.75 Avg. Pay	\$8,400			
14. Office Worker 1040 hrs. @ \$10.72 per hr.	\$11,317			
** NEW REQUEST**				
2 additional park casual laborers (this is to replace the 1/3 of the Rental Inspector that didn't happen)		\$0.00	\$0.00	\$9,467.00
Salary	\$8,526			
FICA	\$652			
Workers Comp	\$289			
Additional part-time office worker		\$0.00	\$0.00	\$12,567.00
Salary	\$11,317			
FICA	\$866			
Workers Comp	\$384			
10-103-9 SALARIES AND WAGES - OVERTIME		\$3,086.90	\$6,821.00	\$6,900.00
10-104 FICA TAX		\$30,103.02	\$32,933.00	\$33,162.00
10-105 GROUP INSURANCE		\$41,319.39	\$44,858.00	\$35,808.00
10-106 RETIREMENT EXPENSE @ 14.5%		\$46,968.78	\$51,409.00	\$55,472.00
30-211 TELEPHONE EXPENSE		\$3,434.55	\$8,700.00	\$8,700.00
30-213 UTILITIES				
30-213-1301 GAS		\$10,964.05	\$11,200.00	\$11,200.00
Civic Center Complex and pool bathhouse				
30-213-1302 ELECTRIC		\$22,025.07	\$23,200.00	\$24,000.00
Parks & Recreation Facilities				
30-213-1303 WATER AND SEWER		\$16,089.47	\$16,000.00	\$17,000.00
Parks & Recreation Facilities, irrigation system at City Park				
30-214 TRAVEL		\$3,185.25	\$7,495.00	\$7,500.00
1. 2 people to attend 2016 WVRPA Conference	\$950			
2. 2 people to attend 2016 NRPA Conference - St. Louis	\$4,000			
3. Miscellaneous mileage/travel	\$350			
4. Miscellaneous workshops and seminars	\$300			
5. Mid year WVRPA meeting	\$200			
6. Visitations to new recreational complex's	\$750			
7. NRPA legislative forum	\$950			

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ACCOUNT TITLE AND DESCRIPTION	ACTUAL & ENCUMBRANCES FY 14/15	FY 15/16 APPROVED BUDGET	FY 16/17 APPROVED BUDGET	
30-215 MAINTENANCE AND REPAIR - BUILDING/GROUNDS		\$36,337.99	\$30,950.00	\$31,670.00
Janitorial supplies/expenses Parks & BCC	\$15,000			
Mulch for playgrounds	\$2,000			
Athletic fields maintenance - City Parks and Lakes	\$10,000			
2 tractor trailer loads of mulch for maintenance of trails	\$2,720			
Irrigation supplies (City Park)	\$750			
Sand for volleyball court	\$1,200			
30-215-1503 MAINTENANCE - MAIN STREET		\$11,384.63	\$7,375.00	\$9,225.00
Flowers for Main Street light poles and planters	\$5,625			
Regular maintenance	\$1,600			
Holiday decorations for Main St. light poles	\$2,000			
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$6,774.12	\$5,860.00	\$5,920.00
1. Copy machine maintenance agreement	\$875			
2. Miscellaneous repairs to equipment and tools	\$4,000			
3. Tune Pianos	\$150			
4. Extra copies	\$325			
5. New tires for mowing equipment	\$450			
6. Maintenance on defibulator	\$120			
30-217 MAINTENANCE AND REPAIR - VEHICLES		\$5,384.53	\$6,400.00	\$9,250.00
2005 Hyundai Tucson	\$750			
2005 Chevy Colorado	\$1,000			
2006 Dodge Ram Pickup Truck	\$1,000			
2011 Ford F350 Dump Truck	\$500			
2011 Ford 350 Rack Pickup	\$500			
2012 Ford 350 Pickup Truck	\$500			
2014 Ford 150 Pickup	\$500			
2001 Maintenance Buggy Club Car	\$500			
2009 Kawasaki 4X4 UTV	\$500			
New tires for vehicles	\$3,500			
30-220 ADVERTISING		\$0.00	\$600.00	\$600.00
Ads for programs, grants, publications,				
30-221 TRAINING AND EDUCATION (PROGRAMS)				
30-221-2101 INSTRUCTORS FEES		\$13,364.60	\$12,280.00	\$12,280.00
Miscellaneous Activities	\$1,200			
Little Explorers	\$2,400			
Stamp Camp	\$1,260			
Floral Arrangement	\$300			
Ball Room Dancing	\$2,000			
Karate	\$2,100			
Pilates	\$1,020			
Tennis	\$2,000			
30-221-2102 PROGRAM MATERIALS		\$2,952.50	\$2,980.00	\$3,000.00
Program and activity supplies				
30-221-2103 MISCELLANEOUS PROGRAMS		\$16,979.83	\$30,850.00	\$23,850.00
Xtreme Science Camps	\$6,000			
Fishing Tournament	\$100			
Basketball League (HCS)	\$6,000			
Children's Basketball League (HCS)	\$3,500			
Gym Rental (HCS) \$65 per hr.	\$3,500			
New Programs	\$2,250			
Soccer Camp	\$2,000			
Wrestling League	\$500			

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30-221-2104 NON-REVENUE PRODUCING PROGRAMS	\$6,259.70	\$11,000.00	\$11,500.00
A. Hay Bales and Tall Tales	\$500		
B. Easter Egg Hunt in the Park	\$300		
C. Christmas Parade, Programs and Activities	\$600		
D. Outdoor Movies in the Park (3)	\$1,200		
E. Community Outdoor Music in the Park (3)	\$3,000		
F. Senior Citizens Club	\$500		
G. Miscellaneous games	\$900		
H. Light Up Night/ Fire Works	\$4,000		
I. Kids Day	\$500		
30-221-2105 BENEDUM CELEBRATION	\$5,000.00	\$5,000.00	\$5,000.00
Contribution for July 2016			
30-221-2106 ARTS COUNCIL	\$5,000.00	\$5,000.00	\$5,000.00
Contribution for July 2016			
30-221-2107 PROGRAMS IN THE PARK	\$0.00	\$0.00	\$0.00
30-222 DUES AND SUBSCRIPTIONS	\$200.00	\$600.00	\$600.00
NRPA dues	\$300		
WVRPA	\$250		
USTA Membership	\$50		
30-223 PROFESSIONAL SERVICES	\$0.00	\$4,000.00	\$4,000.00
Grant writer assistant @ \$100 per hour - 40 hour maximum			
30-226 INSURANCE	\$33,021.31	\$37,680.00	\$38,883.00
Property, auto and liability coverage	\$22,865		
Workers' Compensation @ 3.39% (Employees)	\$14,691		
Workers' Compensation @ 3.39% (Instructors)	\$928		
Workers Comp policy for volunteers	\$400		
30-230 CONTRACTED SERVICES	\$19,277.63	\$24,659.00	\$30,225.00
Exterminating costs - \$15/mo.	\$180		
Yearly elevator safety inspection	\$1,100		
Yearly elevator safety test	\$280		
Prunytown Workers (Two weeks per year - 4 men)	\$500		
Yearly test of Fire Suppression system	\$350		
HVAC maintenance contract	\$3,000		
Garbage service for Park facilities	\$4,990		
City Park - on call Apr. - Oct. \$208 per call			
BCC/Pool - 1 time a week Jan - March; 2 times a week			
April; 3 times a week May - Sept.; 2 times a week October,			
1 time a week November and December			
Criminal background checks (Est. 67 @ \$19.00 each)	\$1,273		
Children's & Fast Break Basketball, Wrestling, Soccer Camp,			
Little Explorers, Science & Theater Camps, Karate, Tennis			
Programs			
Port-A-John for Hinkle Lake Fishing (March - June)	\$400		
Port-A-John for City Park (Nov - March)	\$500		
Manpower worker for City Park to maintain all athletic			
fields, restrooms, playgrounds, etc. (30 weeks)	\$17,652		
40-341 DEPARTMENTAL SUPPLIES	\$5,626.61	\$5,000.00	\$5,000.00
Office supplies	\$1,700		
Brochures, flyers, etc.	\$3,000		
Health department permits	\$250		
WV State certification from the Dept of Labor for the elevator	\$50		
40-341-4103 MATERIALS AND SUPPLIES - FRIENDS	\$13,074.00	\$4,500.00	\$4,500.00
Moneys donated for Friends of Parks - based on revenue			
received during the fiscal year			

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40-343 GASOLINE		\$9,746.93	\$11,000.00	\$9,000.00
40-345 UNIFORMS		\$4,272.12	\$5,300.00	\$5,600.00
Maintenance workers (rental) - uniforms	\$2,500			
(7 employees) \$100 each towards steel toe boots	\$700			
Office, maintenance and special events shirts	\$900			
Rain gear	\$1,500			
50-457 CAPITAL OUTLAY - BUILDING		\$1,547.66	\$0.00	\$0.00
50-458 CAPITAL OUTLAY - OTHER		\$67,668.21	\$2,000.00	\$4,000.00
Fish for the Lakes (bass and cat fish)	\$2,000			
Upgrade electrical system in City Park	\$2,000			
50-459 CAPITAL OUTLAY - EQUIPMENT		\$11,356.32	\$0.00	\$5,890.00
String lights for poles 22 poles (Mall)	\$250			
Backpack blower	\$500			
Handheld Shredder Vac/blower	\$300			
Pad locks	\$300			
Safety Gas Cans	\$200			
Light Bar for truck & caution lights for buggies	\$1,240			
Small equipment / tool replacement	\$3,100			
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1000		\$42,522.00	\$0.00	\$16,400.00
Garland for light poles	\$1,600			
Replace playground boarders	\$5,000			
Replace basketball goals on Va. Bball Court	\$4,500			
High Speed Buffer	\$1,800			
Heavy duty trash cans	\$3,500			
60-566 TRANSFER TO OTHER FUNDS		\$98,430.00	\$41,600.00	\$14,600.00
Vehicle Escrow Replacement				
2006 Dodge Truck (7th yr. of 7 yr. escrow)	\$4,200			
2011 Ford 350 Utility Truck (4th yr. of 7 yr. escrow)	\$3,600			
2011 Ford F Dump Truck (4th yr. of 7 yr. escrow)	\$4,300			
Equipment Escrow				
2000 John Deere Z Track # 655 (4th yr. of 5 yr. escrow)	\$2,500			
70-672 INTEREST ON BONDS		\$0.00	\$0.00	\$0.00
TOTAL PARKS AND RECREATION		\$971,325.77	\$874,371.00	\$904,216.00

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901 VISITORS' BUREAU

60-566 TRANSFER TO OTHER FUNDS Balance of 50% revenue received for FY 16-17 from Hotel/ Motel tax. 50% distributed to the GBCVC; 50% is for the bond payment for the conference center Balance of this 50% to be transferred to Capital Reserve for park development	\$570,743.00	\$420,743.00	\$420,743.00
 60-568 CONTRIBUTION TO VISITORS' BUREAU 50% revenue received for FY 16-17 from Hotel/Motel tax will be distributed to the Greater Bridgeport Conference and Visitor's Center, Inc.	 \$700,000.00	 \$550,000.00	 \$550,000.00
 70-672 INTEREST ON BONDS Repayment of bond issued to construct the Conference Center Balance as of January 31, 2016 - \$983,005.60. Maturity - 03/15/26 Interest Rate - 5.94%	 \$129,256.08	 \$129,257.00	 \$129,257.00
 TOTAL VISITORS' BUREAU	 <u>\$1,399,999.08</u>	 <u>\$1,100,000.00</u>	 <u>\$1,100,000.00</u>

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904 SWIMMING POOL

10-103-5421 SALARIES AND WAGES - POOL STAFF		\$33,136.72	\$48,193.00	\$48,943.00
1. Pool Manager				
\$10.89 per hour - 828 hours	\$9,017			
2. Life Guard II (1)				
\$10.19 per hour - 763 hours	\$7,775			
3. Life Guard I (9)				
\$9.59 per hour - 3,301 hours	\$32,151			
* \$.25 first year back and \$.10 each year thereafter. Hourly rates determined by longevity				
 10-103-5422 SALARIES AND WAGES - CONCESSION		\$9,874.55	\$14,299.00	\$14,527.00
1. Concession Manager	\$5,813			
\$9.56/hour - 608 hours				
2. Concession Worker (3)	\$8,714			
\$9.43/hour - 924 hours				
 10-104 FICA TAX		\$3,290.43	\$4,789.00	\$4,865.00
 30-211 TELEPHONE EXPENSES		\$245.32	\$250.00	\$250.00
 30-212 PRINTING		\$326.25	\$800.00	\$800.00
Membership cards - menus and rules	\$100			
Supplies for photo ID system	\$700			
 30-215 MAINTENANCE AND REPAIR - BUILDING/GROUNDS		\$6,248.69	\$5,950.00	\$6,000.00
Miscellaneous repairs to concession stand and grounds	\$3,550			
Pool paint White/Black/Primer	\$2,450			
 30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$4,756.01	\$6,025.00	\$6,225.00
Miscellaneous repairs to pumps, pool and equipment	\$3,500			
Maintenance to defibulator	\$125			
Replace chemical probes (3)	\$900			
Paint sprayground equipment	\$1,700			
 30-221 TRAINING AND EDUCATION (PROGRAMS)				
30-221-2101 INSTRUCTORS		\$2,296.20	\$3,600.00	\$3,600.00
Water aerobics				
30-221-2102 PROGRAM MATERIALS		\$882.40	\$600.00	\$600.00
Water aerobics, games and equipment				
30-221-2103 MISCELLANEOUS PROGRAMS		\$874.00	\$1,100.00	\$1,200.00
July - National Parks Month Dive in Movie	\$600			
National Night Out Band	\$500			
 30-226 INSURANCE - WORKER'S COMP		\$3,333.50	\$2,092.00	\$2,325.00
Employees @ 3.39%	\$2,202			
Instructors @ 3.39%	\$123			
 40-341 DEPARTMENTAL SUPPLIES		\$9,528.00	\$10,400.00	\$11,625.00
Chemicals, test kits, first aid supplies, time cards, etc.	\$8,750			
HBV shots and testing for lifeguards	\$950			
Health Department water test	\$175			
Health Department permit	\$125			
Lifeguard certification reimbursement - 12 @ \$40	\$1,500			
Slide Permit	\$125			
 40-345 UNIFORMS		\$1,087.23	\$1,600.00	\$1,850.00

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ACCOUNT TITLE AND DESCRIPTION	ACTUAL & ENCUMBRANCES FY 14/15	FY 15/16 APPROVED BUDGET	FY 16/17 APPROVED BUDGET
40-346 PURCHASE FOR RESALE Concession stand items	\$16,685.11	\$23,000.00	\$23,000.00
50-457 CAPITAL OUTLAY - BUILDING	\$0.00	\$0.00	\$0.00
50-458 CAPITAL OUTLAY - OTHER 2 windows for sprayground building	\$16,919.10 \$600	\$2,880.00	\$600.00
50-459 CAPITAL OUTLAY - EQUIPMENT	\$8,265.37	\$245.00	\$0.00
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1000	\$6,248.58	\$0.00	\$0.00
60-566 TRANSFER TO OTHER FUNDS Continue pool house renovations (3rd yr. of 5 yr. escrow)	\$112,000.00 \$50,000	\$30,000.00	\$50,000.00
TOTAL SWIMMING POOL	<u>\$235,997.46</u>	<u>\$155,823.00</u>	<u>\$176,410.00</u>

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908 RECREATION COMPLEX

10-103 SALARIES AND WAGES		\$37,530.48	\$49,255.00	\$58,439.00
Maintenance Worker III - 2/3 Salary - Balance BCC	\$23,295			
Maintenance Worker II - 2/3 Salary - Balance BCC	\$19,044			
Hire 2 students to work tournaments May - August	\$10,500			
Est. 1200 hours @ \$8.75 per hour				
1 grass cutter - 640 hours at \$8.75	\$5,600			
10-103-9 SALARIES - OVERTIME		\$5,671.89	\$5,408.00	\$5,500.00
10-104 FICA		\$4,252.12	\$4,182.00	\$4,954.00
10-105 HEALTH INSURANCE		\$6,897.75	\$16,455.00	\$7,886.00
10-106 RETIREMENT @ 14.5%		\$7,650.48	\$6,032.00	\$6,140.00
30-211 TELEPHONE EXPENSE		\$0.00	\$420.00	\$780.00
30-213 UTILITIES				
30-213-1302 ELECTRIC		\$26,848.03	\$25,000.00	\$26,000.00
30-213-1303 WATER AND SEWER		\$6,436.88	\$20,000.00	\$27,000.00
Will have 6 irrigated fields				
30-214 TRAVEL		\$45.00	\$1,500.00	\$1,000.00
Miscellaneous workshops and seminars				
(Will be needed to get CEU's for Spray License)				
30-215 MAINTENANCE AND REPAIR - BUILDING/GROUNDS		\$53,628.37	\$59,300.00	\$59,300.00
Janitorial supplies/expenses	\$1,500			
Miscellaneous supplies and materials for fields	\$57,800			
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$1,008.83	\$1,000.00	\$1,700.00
30-217 MAINTENANCE AND REPAIR - VEHICLES		\$0.00	\$700.00	\$1,000.00
2011 Ford F 350 Utility Truck	\$500			
New tires for vehicle	\$500			
30-220 ADVERTISING		\$600.00	\$16,200.00	\$4,200.00
Ads for programs, grants, publications	\$600			
Highway Advertising	\$600			
Facilities Naming Rights Signage, etc.	\$3,000			
Funds will not be expended until revenue is received				
30-222 DUES AND SUBSCRIPTIONS		\$0.00	\$500.00	\$400.00
Association membership				
30-226 INSURANCE		\$2,666.80	\$1,728.00	\$2,168.00
Workers Compensation @ 3.39%				
30-230 CONTRACTED SERVICES		\$45,625.59	\$55,024.00	\$57,064.00
Grass cutting services	\$6,400			
Garbage collection 1 - 8 yards (\$220 per month) 1-year	\$2,640			
Garbage collection 1 - 8 yards (\$220 per month) April-Sept.	\$1,320			
Professional Services(irrigation, lights, electric)	\$4,000			
\$200 per month for Wi-Fi & Security System	\$2,400			
Manpower April - October	\$35,304			
30 weeks x 40 hours x 2 people x \$14.71				
Deep tine aerification of fields	\$5,000			

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ACCOUNT TITLE AND DESCRIPTION	ACTUAL & ENCUMBRANCES FY 14/15	FY 15/16 APPROVED BUDGET	FY 16/17 APPROVED BUDGET
40-341 MATERIALS AND SUPPLIES	\$55.41	\$125.00	\$125.00
Health department permits			
40-341-4103 MATERIALS AND SUPPLIES - FRIENDS	\$0.00	\$5,000.00	\$5,000.00
Monies donated for Friends of Parks - based on revenue received during the fiscal year			
40-343 GASOLINE	\$2,204.58	\$1,500.00	\$1,200.00
40-345 UNIFORMS	\$2,002.47	\$1,600.00	\$1,600.00
2 Maintenance workers (rental) - uniforms	\$550		
\$100 each towards steel toe boots	\$200		
Tournament Uniforms	\$600		
Rain Gear	\$250		
50-458 CAPITAL OUTLAY - OTHER	\$202,881.50	\$0.00	\$0.00
50-459 CAPITAL OUTLAY - EQUIPMENT	\$8,007.01	\$3,185.00	\$3,445.00
Miscellaneous equipment and hand tools	\$3,445		
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1,000	\$36,964.66	\$0.00	\$0.00
60-566 TRANSFER TO OTHER FUNDS	\$16,200.00	\$8,700.00	\$8,700.00
2011 Toro Z-Master (4th yr. of 5 yr. escrow)	\$2,200		
2011 Toro Sand Pro (4th yr. of 7 yr. escrow)	\$3,500		
Kubota Tractor (3rd yr. of 5 yr. escrow)	\$3,000		
TOTAL RECREATION COMPLEX	<u>\$467,177.85</u>	<u>\$282,814.00</u>	<u>\$283,601.00</u>

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916 LIBRARY

10-103 SALARIES AND WAGES		\$362,404.36	\$411,370.00	\$419,317.00
1. Director	\$77,102			
2. Librarian	\$42,204			
3. Circulation Supervisor	\$42,204			
4. Library Technician	\$31,668			
5. Library Technician	\$27,088			
6. Children's Librarian	\$34,857			
7. Custodian - (75% of salary)	\$21,013			
8. Sick Pay Compensation	\$6,208			
9. Library Aides - (7,087 hrs x \$12.05)	\$86,680			
10. Adm Asst I - (1040 hrs. x \$12.83)	\$13,544			
11. Pages - (3224 hrs x \$11.23)	\$36,749			
10-104 FICA TAX		\$27,435.27	\$31,470.00	\$32,088.00
10-105 GROUP INSURANCE		\$44,658.93	\$62,854.00	\$67,978.00
10-106 RETIREMENT EXPENSE @ 14.5%		\$37,735.64	\$37,556.00	\$40,939.00
30-211 TELEPHONE EXPENSE		\$1,101.24	\$1,500.00	\$1,500.00
30-213 UTILITIES				
30-213-1301 GAS		\$3,721.71	\$7,500.00	\$7,500.00
30-213-1302 ELECTRIC		\$12,901.68	\$14,000.00	\$14,000.00
30-213-1303 WATER AND SEWAGE		\$1,271.03	\$1,700.00	\$1,700.00
30-215 MAINTENANCE AND REPAIR - BUILDING		\$10,326.09	\$13,500.00	\$10,000.00
HVAC maintenance contract and the security monitoring service and landscape maintenance				
30-216 MAINTENANCE AND REPAIR - EQUIPMENT		\$12,344.00	\$16,100.00	\$18,500.00
Regular maintenance contracts for RFID security system, Internet-printing software maintenance, and TLC automation and hosting software				
30-218 POSTAGE		\$500.00	\$500.00	\$500.00
30-221 BOOKS AND PERIODICALS		\$107,304.35	\$110,000.00	\$122,000.00
Normal purchases of books, audio-visual materials, online databases as well as online access and purchase of downloadable eBooks and audiobooks known as WVDELI. The library also dramatically expanded its database services over the last few years bringing our online services up to 33 plus 14 from the WVLC; thus Bridgeporters have the highest number of electronic services available to them in the state of WV. Starting last January was the NY Times & later Book Browse a book recommendation and newsletter service to email to patrons. We also added ComicsPlus and Artworks to our online data-bases. We would like to purchase materials for the WVDELI that are only available to Bridgeport cardholders in the Advantage program from Overdrive that will make popular items that have high demand in the entire area of the WVDELI only available to Bridgeporters. Our major complaint from our online users is that they have to wait so long for a best-seller; remember the WVDELI serves a geographic area with a population of over 500,000. Some books get 80 hold requests which makes for long waits for patrons. Part of this budget increase will enable us to purchase copies of these in demand items that only people who have Bridgeport cards can check-out vastly reducing their wait. The remainder will be used to purchase collection analysis software that will provide data on collection use that				

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will let us purchase new materials more effectively and identify in-demand subject areas.

30-226 INSURANCE		\$6,165.14	\$6,033.00	\$6,719.00
Workers' Compensation @ .31%	\$1,300			
Workers Comp policy for volunteers	\$90			
Property Insurance	\$5,329			
30-230 CONTRACTED SERVICES		\$0.00	\$0.00	\$0.00
40-341 DEPARTMENTAL SUPPLIES		\$12,312.67	\$6,000.00	\$6,000.00
Office supplies, book jacket covers, labels, pockets, and security tags, supplies for children's programs				
50-458 CAPITAL OUTLAY - OTHER		\$14,161.00	\$0.00	\$0.00
50-459 CAPITAL OUTLAY - EQUIPMENT		\$0.00	\$0.00	\$0.00
50-459-5906 CAPITAL OUTLAY - EQUIPMENT OVER \$1,000		\$70,688.00	\$7,500.00	\$0.00
60-566 TRANSFER TO OTHER FUNDS		\$7,500.00	\$0.00	\$0.00
TOTAL LIBRARY		<u>\$732,531.11</u>	<u>\$727,583.00</u>	<u>\$748,741.00</u>
TOTAL GENERAL FUND BUDGET		<u><u>\$17,774,759.10</u></u>	<u><u>\$14,445,375.00</u></u>	<u><u>\$14,298,776.00</u></u>
REVENUES LESS EXPENDITURES		-\$1,169,600.30	\$0.00	\$0.00